



MINUTES OF A SPECIAL MEETING  
THE COUNCIL OF  
**JUBILEE UNITED CHURCH**  
The United Church of Canada

March 23, 2023  
Virtual Meeting  
JUBILEE UNITED CHURCH  
BURNABY, BRITISH COLUMBIA

**Vision:** Together we are Called by God to be One by  
**Mission:** Living Faith – Knowing Love – Voicing Hope  
**Ministry Priorities:** Worship | Belonging | Service | Learning  
**Values:** Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality  
Inclusiveness | Adaptability | Worship

**INDIGENOUS  
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

**PRESENT:**

Rev. Graham Brownmiller (Lead Minister), Debra Legge (Chair), Nancy Baird, Christina Burge (Treasurer), Ken Tunnicliffe, Anne McCannel (Secretary)

**REGRETS:**

Gabrielle McLarty (Community Life Minister), Barry Morley, Spencer Peters

The Council met via Zoom, a platform that allowed all members to communicate with one another at the same time.

**OPENING PRAYER**

The meeting began with prayer at 7:00 pm.

**ITEM FOR  
CONVERSATION**

**Caretaker Position**

Several applications were received for the caretaker position. Spencer Peters pre-screened candidates, and then a hiring team of Rev. Graham, Maureen Hole, Ken Tunnicliffe and Jason Meyer conducted interviews. Based on the results, the Ministry and Personnel Committee recommends that the caretaker position be offered to Steve Roy. Steve has a background in real estate and property management, and brings diverse experience in the areas of general renovations, cleaning, outdoor work, and security. The position will start at twenty hours per week, and we will stay within the amount budgeted for the caretaker. When the current contract with the cleaning company ends, an increase in the caretaker hours may be considered.

**Motion:** That Jubilee United Church offer the position of caretaker to Steve Roy at a wage of \$24 per hour beginning April 1 2023.

**Moved by:** Nancy Baird

**Seconded by:** Ken Tunnicliffe

**CARRIED**

**Adjournment**      Having completed our agenda, the meeting was adjourned at 7:30 pm.

**Next Meeting**      April 19 at 7:30 pm in person at the Sussex site.

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Debra Legge, Chair

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Anne McCannel, Secretary

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