



MINUTES OF
THE COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

February 21, 2023

Held in-person at the Sussex site with hybrid access through Zoom

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

**INDIGENOUS
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples.

PRESENT:

Rev. Graham Brownmiller (Lead Minister), Gabrielle McLarty (Community Life Minister), Debra Legge (Chair), Nancy Baird, Christina Burge (Treasurer), Lorna Gross, Barry Morley, Spencer Peters, Ken Tunnicliffe, Anne McCannel (Secretary)

**REFLECTION, OPENING
PRAYER**

The meeting began with a reflection and prayer at 7:30 pm.

PREVIOUS MINUTES

Motion: that the Minutes of the Council meeting on January 11, 2023 be adopted as distributed.

Moved by: Anne McCannel **Seconded by:** Spencer Peters **CARRIED**

FINANCIAL REPORT

Christina Burge is working with Gary Fenton, our accountant, to complete the financial audit and year-end report.

In reviewing the 2022 Financial Report, total revenue was down, and some expenses such as hydro, gas, and insurance have increased.

The Council discussed a first draft of the 2023 Budget and made some suggestions.

The 2023 budget includes a projected deficit of \$360,000. The Council discussed the sustainability of deficit budgets. It was emphasized that while the deficit is large, the congregation is not losing money, as the invested capital of \$1.175 million dollars remains untouched. In principle, Council agreed to take forward a deficit budget to the congregational meeting on March 12.

The proposed budget will be reviewed further before it is finalized. Interested members of the congregation will be able to review the budget on March 4 at 9:00 am at Rumble, prior to the congregational meeting.

**ITEMS FOR
CONVERSATION****Administration**

Nominations Possible nominees were suggested for the upcoming vacancy on Council. The nominations committee will meet to discuss further.

Trustees The Trustees have been working on a Statement of Investment Principles (SIP) and Terms of Reference (TOR) for the Jubilee Reserve Fund. It is the Trustees advice that the SIP be adopted by the Council and the TOR be put into the Congregational Meeting for adoption by the Community of Faith.

Motion: that the Jubilee United Church Council adopt the Statement of Investment Principles presented by the Trustees, and forward the Terms of Reference for the Jubilee Reserve fund to the Community of Faith for adoption at the Congregational Meeting.

Moved by: Spencer Peters **Seconded by:** Barry Morley **CARRIED**

Worship

Worship at Rumble We are planning an evening worship at Rumble on February 26th and April 30th. We will also do the Maundy Thursday potluck and liturgy at Rumble as well as a sunrise service (8:00 am) on Easter Sunday.

Nursery Area Over the past few months there has been an increase in nursery aged children (< 4) attending worship with their parents, however they have been going to Sunday School, which is not designed for children of that age. Beginning March 5, 2023, we will try setting up the Flex Room as a nursery area on Sunday mornings, utilizing some of the materials that Gabrielle uses for the Parents & Tots group. Debra has volunteered to be present to this ministry as needed.

Lent & Holy Week We begin our Lenten Series with an Ash Wednesday pancake meal on February 22nd, with Deer Lake joining us; we will join the United Churches of Burnaby for Good Friday at Deer Lake.

St. Michael's Rev. Graham and Gabrielle have begun leading worship at St. Michael's on the first Sunday of every month with the assistance of Elizabeth Bae on violin. Other members of the congregation are invited to be present to sing and assist residents.

Belonging

Funraisers The first Sweet Sounds on Sussex netted approximately \$163 and the Scottish Ceilidh & Hint of Burns netted approximately \$2,200. Other Sweet Sounds are scheduled for March 25 & May 27 and a pancake breakfast for April 22.

Coffee Time After Easter we will begin a week-day coffee time; time and day to be determined. This will be a time for members of the community to gather for fellowship and conversation.

Movie Night We are planning to begin a bi-monthly movie night (probably alternating months to Sweet Sounds on Sussex).

Other Ideas Holding a neighbourhood barbeque event at Sussex in spring, reviving the Rumble on Gray event in the fall, and organizing a 'Knitting and/or Crafting for a Cause' event were suggested.

Service

Thrift Shop We are planning to continue opening the Thrift Shop on the first Saturday of the month. It is slow and brings in a small amount of money, but the comments of appreciation for being open on Saturday make it worth it! More adult volunteers are needed to support the youth on Saturdays, and a volunteer is needed to advertise special items for sale on social media.

Garage Sale Arising from the Service CMG Consultation with Gabrielle, we are going to have a Garage Sale on April 1st to sell some of the items that we have in storage. We will also invite congregational members to bring in items for the garage sale, as they wish. Members of the congregation will be able to peruse the items on Friday, March 31st. The thrift shop will be open on the same day as the garage sale.

Spring Cleanup Also arising from the Service CMG Consultation, there will be a spring cleanup at Rumble on April 15th. Working with Jason and others (e.g., Don Morse), we will make a list of things to be cleaned and fixed on that day.

Learning

Lenten Series Begins with Ash Wednesday, followed by five additional evenings with speakers.

Children's Regional Retreat Some children from the congregation will be attend an upcoming regional retreat.

Ministry & Personnel

Custodial and Caretaking Rev. Graham has been struggling to find someone to do some of the custodial and caretaking roles. He has engaged a variety of conversations, but none have come to fruition. Alternate options were considered. Rev. Graham will discuss further with M&P.

Other Items

Future of Ministry Proposal It was recommended that the Council evaluate the proposal on a regular basis, including a congregational conversation at the end of the first year. It was unclear if the year-end was to occur based on when worship began at the Sussex site, or at the adoption of the proposal. After discussion, Council agreed to have the congregational conversation in June.

Sussex Rental We had agreed not to rent out the Sussex building throughout the first year of our occupying it. We did have a few one-off rentals (L'Arche Art Show for example) which worked well. The Council must now begin to consider how to balance the use of the building for our own purposes and the possibility of rentals going forward.

There is a choir that is enthusiastic about renting the Sussex Sanctuary for regular rehearsals (three hours on Tuesday evenings) beginning in September; they will be doing some all-day rehearsals prior to this. Guides have asked about sleepovers at Sussex (as a possibility when Jubilee Hall doesn't work for them). There has also been discussion of finding a partner to use the kitchen, and the possibility of renting to another congregation on Sunday afternoons.

Before renting to outside parties, it was agreed that first we need to consider how we want to use the building, and we need to consider our partnership with the Region. Several factors would have to be addressed, including

- ensuring security while giving access (fob possibility and/or staff on-site (additional charge)) and sharing an alarm code
- there is no storage available for any long-term rentals
- anyone using the kitchen would need to be given clear instructions on use, and would need to ensure things are in the original state at the end of use. Certain items could be covered and therefore unavailable; the pantry would have to be locked. Perhaps groups could bring their own kettles, coffee makers, electrical griddles as required.
- renters would need to understand that during their agreement there may be times when JUC will require the space.

Ideally, we would like to find one-off rentals that would use the space more regularly. We agreed to investigate renting to the Tuesday evening choir group, recognizing that they would not be given storage space.

Adjournment Having completed our agenda, the meeting was adjourned at 9:30 pm.

Next Meeting Wednesday April 19 in person at 7:30 pm at Sussex.

Debra Legge, Chair

Anne McCannel, Secretary

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