



MINUTES OF
THE COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

October 5, 2022

Held in-person at the Sussex site with hybrid access through Zoom

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

INDIGENOUS RELATIONS	Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.
PRESENT:	Rev. Graham Brownmiller (Lead Minister), Gabrielle McLarty (Community Life Minister), Debra Legge (Chair), Nancy Baird, Lorna Gross, Barry Morley, Spencer Peters, Ken Tunnicliffe, Anne McCannel (Secretary)
REGRETS:	Christina Burge (Treasurer)
REFLECTION, OPENING PRAYER	The meeting began with prayer at 7:30 pm.
PREVIOUS MINUTES	Motion: that the Minutes of the Council meeting on August 30, 2022 be adopted as distributed. Moved by: Anne McCannel Seconded by: Ken Tunnicliffe CARRIED
FINANCIAL REPORT	Tabled until the next meeting.
ITEMS FOR CONVERSATION	
Administration Tai Kong United Church	Rev. Graham Brownmiller and Jason Meyer met with the TaiKong United Church Congregation with whom this Council has agreed they wish to investigate a new Facility Partnership. Based on their desired usage of the space, the Council agrees to a cost of two thousand dollars (\$2,000) per month. Council agreed to support proceeding with a new relationship with TaiKong United Church.
Sussex deficiencies	Deficiencies continue to be dealt with at the Sussex site, however slowly. We also continue to find more as we use the space more regularly. Storage shelves have been installed in the P1 storage room as well as in the closet in the classroom. We will, shortly, pay invoices for furniture, which has been a long process.

- Trustees** The Trustees met and there are some items for information and a few recommendations
- the Charity Return has been filed
 - we have updated PowerChurch software to be more up-to-date
 - we will update Sage/Simply Accounting to a cloud version
 - we will need to schedule counters & train them on e-transfer / donation input for PowerChurch
 - we still need to review our Statement of Investment Policy and look at the Terms of Reference for the JUC Reserve Fund (both of which were tabled at the 2020 Congregational Meeting)
 - Recommendations:
 - there should be a Financial Working Group set up
 - there should be a guideline for excess bank balances and transfers to CC&L and TFSA accounts
 - even though the government loans are not due for another year, we should repay them to get them off the books
 - that JUC make a donation to First United Church Housing Society's First Forward Capital Campaign in the amount of one hundred thousand dollars (\$100,000)

Motion Council agrees with The Trustees' recommendation that JUC make a donation to First United Church Housing Society's First Forward Capital Campaign in the amount of one hundred thousand dollars (\$100,000), to be taken to a special congregational meeting.

Moved by: Spencer Peters **Seconded by:** Barry Morley **CARRIED**

Rev. Graham will contact First United to do a presentation prior to the congregational meeting.

Photocopier We are currently assessing the need to keep the Photocopier at Rumble, or if it would be more cost effective to buy a smaller desktop copier/printer/scanner. A code may be put on the photocopier to control and track usage for billing purposes.

Worship Membership of Cathy Cryder was transferred from Pacific Spirit United Church.

Décor & Decoration The CMG:Worship continues to evaluate the worship service and décor. Council discussed whether the sanctuary blinds should be open or closed during worship. It was agreed that we want to be visible, and that sanctuary décor should be at the discretion of the Minister and worship.

Music Director The Children's Choir has approximately seven (7) children who are coming. Diana continues to work towards arranging folks to help lead singing and provide musical accompaniment during worship.

Peace Pole There was discussion about the Peace Pole that was at the former West Burnaby site. Rev. Graham will do further investigation and speak with Worship about the appropriate location for the pole.

Belonging

Fellowship Teams Fellowship Teams have begun to operate; there are some learning and growing edges, but so far it seems to be going well.

Funraisers Funraisers continue to plan and prepare for some events that will bring together community. These include:

- Black and Bling on Oct 22
- Pancake breakfast at Rumble on Nov 19
- Breakfast with Santa for congregational members only at Sussex on Dec 11
- Scottish Ceilidh in February.

- They're investigating a musical series that will include concerts at Sussex once every two months starting in January. Beer, wine, pop will be sold during intermission.

Family Matters Gabrielle is planning to begin a Parents & Tots group on Oct 19.

There will be a Family Matters Hallowe'en event on Saturday, October 29 at Rumble; candies will be handed out on Monday October 31 at the Sussex site. There will be an advent gathering on November 26th at Sussex.

Service Thrift continues to be a great community; they have done outdoor sales for the month of September which helps folks know that they're re-opened after the summer break. There will be a book sale at Sussex following worship on October 16th.

Food Drive We will host our third annual thanksgiving Food Drive on October 8th at both Rumble and Sussex sites to benefit Shiloh-5th Ave. UC and the Greater Vancouver Food Bank Society.

Yard Cleanup The Scouts are willing to help the congregation with a yard cleanup, but it will require that there be some congregational volunteers to be present on the day.

ESL Homework Club Gabrielle is planning to begin an ESL Homework Club at Rumble on Oct 20.

CMG: Service gathering A gathering is being planned for those interested in service and outreach. At this gathering we may determine other Service projects (one time or long-term).

Discretionary Fund Council confirmed that Ministry Staff have a discretionary fund that allows them to offer gifts to those in need. There will be gift cards available for this purpose.

Learning We have engaged Mira Kitching in the position vacated by Erin Goold as a Sunday School teacher. She will work with Gabrielle McLarty to provide a consistent Sunday School program. Bible Study began on October 4th under the leadership of Dorothy Jeffery.

Ministry & Personnel After conversation with Ministry & Personnel, Council has agreed to support whatever decision M&P makes in regards to compensation for additional work that Jason has done over the past months.

Caretaker Position Council reviewed the caretaker position drafted by Shaughnessy Heights United Church. In review of the position, some changes were recommended.

Motion **Motion:** that the caretaker job description, with specific changes, be approved for M&P to move ahead with.

Moved by: Nancy Baird **Seconded:** Debra Legge **CARRIED**

Other items Rev. Graham described Grant Advance: a service that helps identify grants that are available but often underutilized. There are a variety of projects that could be undertaken, however the cost for the service is \$2,500 for 1 year or \$6,000 for 5 years. Council agreed that this is not something we wish to undertake at this time.

Adjournment Having completed our agenda, the meeting was adjourned at 9:35 pm

Next Meeting November 23, 2022 at 7:30 pm

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