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MINUTES OF  
THE COUNCIL OF  
**JUBILEE UNITED CHURCH**

The United Church of Canada

July 19, 2022

Virtual Meeting

JUBILEE UNITED CHURCH  
BURNABY, BRITISH COLUMBIA

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**Vision:** Together we are Called by God to be One by

**Mission:** Living Faith - Knowing Love - Voicing Hope

**Ministry Priorities:** Worship | Belonging | Service | Learning

**Values:** Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality  
Inclusiveness | Adaptability | Worship

**INDIGENOUS  
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

**PRESENT:**

Rev. Graham Brownmiller (Lead Minister), Gabrielle McLarty (Community Life Minister), Debra Legge (Chair) Nancy Baird, Christina Burge (Treasurer), Lorna Gross, Barry Morley, Spencer Peters, and Ken Tunnicliffe

Regrets: Anne McCannel

The Council met via Zoom, a platform that allowed all members to communicate with one another at the same time.

**OPENING PRAYER**

The meeting began with prayer and check-in at 7:00 pm.

**WELCOME**

Welcome was extended to Rev. Graham Brownmiller on his return from medical leave and to Gabrielle McLarty as she joined our ministry team.

**ITEMS FOR  
CONVERSATION**

**Caretakers Leave:** Justin Harvey has gone on Medical Leave as of July 15, 2022 and there will need to be some arrangement made. The Ministry & Personnel (M&P) Committee met and recommend a two-fold approach: a cleaning company once a week that would do a deep clean of the buildings, as well as hiring a Facility Host as determined in our staffing plan in 2021. Rev. Graham has asked Jason for some quotes on cleaning companies, but we have not yet received any. The job of the Facility Host will vary in hours per week as well as tasks. It was suggested that this person will work 8 to 12 hours per week to start which can be adjusted as we move into a regular routine between both sites.

**MOTION:** That Council authorize Rev Graham to hire a cleaning company and work with M&P to hire a Facility Host.

**Moved by:** Barry Morley

**Seconded by:** Ken Tunnicliffe

**MOVED**

**Rumble Rental for Congregations** There was some conversation about renting Rumble to another congregation once we make the move to Sussex. One of the things that we need to consider is whether or not we will rent to any congregation who does not have the same ideals as we do. It was the responsibility of the Presbytery and is now the responsibility of the Region to approve any long-term rentals of the buildings. The Presbytery had policies around this, and the Region does as well: "The Region will only support and enter into covenants and agreements with groups that do not devalue, undermine, limit, or negate a person's identity."

Since we need to be cognizant of this anyway, would it make sense to put together a document that our (future) rentals would need to be able to commit to? This is something our congregation will need to think about as we get new rentals into our buildings. This can be a guideline for potential congregations of our values as a church. We want to be a place where people are safe.

The question was asked if the Region has such a document already in place that we could use as a base. Reverend Graham shared a document he found that had a good starting point for this Council. This process could take some time and we can work towards presenting a working document to the congregation at the next AGM. Though we have spoken about becoming an Affirming Ministry, we do not want to be seen as making a decision about a process which has not yet begun.

**Facility Fees for User Groups** Jason Meyer has suggested that many of our user groups should have increases in their use of facility fees. Rev. Graham and Jason should consult with Don Morse and Ken Tunnicliffe and determine some criteria for increases. However, adequate notice should be given and the increases should be appropriate.

We need to be aware that increasing rents may change our tax status. Also, our rental agreements are on a calendar year contract, and communication has been unintentionally sparse with our users in the past, so we will need to improve on this and we will need to work these agreements and look at what a long term plan looks like.

We recognize that we want to keep the rates reasonable and attainable for our user groups, particularly those which are Ministry partners. We will continue to have open discussions with these groups.

**Grand Opening on September 11** Rev. Graham proposed a plan for our first church service at the Sussex site on Sunday, September 11, 2022. The general proposed plan for that day include a morning worship, followed by lunch and a celebration open to the community which might include speeches and a blessing of the building.

There is an open house planned for August 27<sup>th</sup>, and so discussion revolved around having two events two weeks apart or cancelling the August open house and just having the grand opening. The suggestions will be taken to the launch group to discuss further.

**Adjournment** Having completed our agenda, the meeting was adjourned at 8:30 pm by prayer offered by Rev. Graham.

**Next Meeting** Tuesday August 30, 2022, at 7:30 pm in person at the Sussex site.

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Debra Legge, Chair