



MINUTES OF
THE COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

April 27th, 2022

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

INDIGENOUS RELATIONS	Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.
PRESENT:	Rev. Stevan Mirkovich (Supply Minister), Debra Legge (Chair), Nancy Baird, Christina Burge (Treasurer), Lorna Gross, Barry Morley, Spencer Peters, Ken Tunncliffe Regrets: Anne McCannel (Secretary) The Council met via Zoom, a platform that allowed all members to communicate with one another at the same time.
OPENING PRAYER	The meeting began with prayer and check-in at 7:06 pm.
REFLECTION	Brief time of reflection to open.
PREVIOUS MINUTES	Motion: that the Minutes of the Executive Team meeting on March 30 th , 2022 and the Special meeting on April 10 th , 2022 be adopted as distributed. Moved by: Spencer Peters Seconded by: Nancy Baird CARRIED
ITEMS FOR CONVERSATION	Financial Report – Christina Burge Christina presented the year to date figures as of end March 2022. See Appendix 1 . Discussion around using e-transfers for expense reimbursement and online bill payments. Due to challenges with approval signatures, won't pursue those options immediately, but could ask Jason Meyer to investigate the possibility of setting up pre-authorized payments for some of the monthly expenses such as Hydro, Gas and Shaw. Jason won't become a signing officer for Jubilee United yet. Will continue to consider for future.

To ensure we have funds available to meet our financial obligations, Christina Burge to approach Region regarding receiving an immediate transfer of \$100,000 of the \$800,000 that is owing from Region to Jubilee United. Remainder probably due in June (to be confirmed).

Update on hybrid worship The hybrid format of worship, with in-person as well as a Zoom option, appears to be working well.

Agreed to try out a suggestion to consider making a laptop or other device available so that folks attending church in person can interact with those attending via Zoom. Start with a borrowed device and see if it is a popular option.

Jason has started printing paper bulletins again and these seem well-received.

Office & Facilities Coordinator Update Jason seems to be settling in well and taking initiative. He notices things and gets them done. He appears calm and comfortable with learning things gradually. Church leaders have been checking in with Jason to see how he is doing and are encouraged to continue to do that.

Concert request for Rumble site Music Director Diana was asking about making use of church facilities for private concerts. Council approved her use of the Rumble facility in early June (possibly June 4) at no fixed charge – admission by donation.

Sussex site – walk-through and emergency contacts Ken Tunnicliffe and Stevan Mirkovich reported that a small group from Jubilee met with Townline and some of the contractors who worked on the Sussex facility. Justin Harvey collected quite a bit of information about how to use certain features, locations of switches, etc. Overall, though, this was not a “how-to” or a deficiency walk-through. Contractors are expecting to be called in for emergencies. Jubilee Council to further consider how to handle emergency on-call – church membership vs contracted service.

Sussex Site kitchen amenities / walk-through Nancy Baird has been purchasing some miscellaneous items such as dishware, flatware, etc. for the new site. The kitchen walk-through is still being set up – Nancy will confirm once a date & time are selected.

Updates from Core Ministry Groups A lot of the Core Ministry Groups have been dormant during the pandemic. Thrift is now up and running. Bible Study and Sunday school are happening. Camp Spirit is scheduled to proceed. No Family Matters re-start yet – waiting a bit longer.

Initially we’d like to put energy into promoting our new building, e.g., with open houses, other events. We have a list of people who are willing to be involved and Debra will be reaching out.

Adjournment Having completed our agenda, the meeting was adjourned at 8:17 pm by prayer offered by Rev. Stevan.

Next Meeting Wednesday June 1 at 7:30 pm, to be held in person at the Sussex site.

Debra Legge, Chair

Spencer Peters, Acting Secretary

Appendix 1: Financial Update

Jubilee United Church	March 2022		25%
	<u>Year to Date - March 31, 2022</u>	<u>2022 Annual Budget</u>	% of YTD
REVENUE			
Contributions	20,632.41	181,250.00	11.38%
Use of Facilities - Rumble	20,971.15	109,958.00	19.07%
Use of Facilities - Sussex	0.00	35,500.00	0.00%
Other	59.52	20,505.00	0.29%
	<u>41,663.08</u>	<u>347,213.00</u>	12.00%
TOTAL REVENUE	<u>41,663.08</u>	<u>347,213.00</u>	12.00%
EXPENSE			
Administrative	2,834.84	20,280.00	13.98%
Facilities - Rumble	25,227.91	70,450.00	35.81%
Facilities - Sussex	9,160.67	261,950.00	3.50%
Personnel	42,238.70	292,055.00	14.46%
Ministry (CMG's)	5,653.49	42,800.00	13.21%
	<u>85,115.61</u>	<u>687,535.00</u>	12.38%
TOTAL EXPENSE	<u>85,115.61</u>	<u>687,535.00</u>	12.38%
NET INCOME (LOSS)	<u><u>-43,452.53</u></u>	<u><u>-340,322.00</u></u>	12.77%