



MINUTES OF
THE COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

March 30th, 2022

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

**INDIGENOUS
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

PRESENT:

Rev. Stevan Mirkovich (Supply Minister), Debra Legge (Chair) Nancy Baird, Christina Burge (Treasurer), Lorna Gross, Barry Morley, Spencer Peters, Ken Tunncliffe, Anne McCannel (Secretary)

Guest: Andrew Burge

The Council met via Zoom, a platform that allowed all members to communicate with one another at the same time.

OPENING PRAYER

The meeting began with prayer and check-in at 7:00 pm.

**WELCOME,
REFLECTION**

Welcome was extended to Rev. Stevan Mirkovich, and to new Council member Spencer Peters. Attendees introduced themselves during the reflection.

PREVIOUS MINUTES

Motion: that the Minutes of the Executive Team meeting on February 16th, 2022 be adopted as distributed.

Moved by: Anne McCannel **Seconded by:** Ken Tunncliffe **CARRIED**

**ITEMS FOR
CONVERSATION**

**Approval of the
appointment of
Stevan Mirkovich**

The appointment of Rev. Stevan Mirkovich as short term supply was discussed. The May 31 end date will be re-evaluated closer to that time, based on the needs of our church and Rev. Stevan's availability.

MOTION: That Jubilee United approve the appointment of Stevan Mirkovich for short term supply appointment at .4 FTE (16 hours a week) with compensation as United Church minimum with additional salary 10% from March 28 to May 31, 2022.

Moved by: Christina Burge **Seconded by:** Barry Morley **CARRIED**

Update on hybrid worship The hybrid format of worship, with in-person as well as a zoom option, appears to be working well. Passing of the peace has not been happening since COVID began, and there are no plans to restart it. It was noted that the announcements of birthdays and anniversaries during the service have been missed over the last two weeks. These will be included in future services.

Annual Meeting Review A number of suggestions received with respect to the format of next year’s budget have been noted. The congregation will receive regular financial updates through the weekly communications. It has been suggested that in future, a pre-congregational budget forum and information meeting be held prior to the AGM to review the budget.

Office & Facilities Coordinator Two interviews were conducted last week. M&P are consulting with Treena Duncan at the Region on next steps. M&P will bring terms to Council for approval as soon as a recommendation is ready. It was agreed that Council will review and vote on this item by email.

Community Life Minister The candidate, Gabrielle McLarty, was approved at our congregational meeting to fill the position of Community Life Minister. Her start date is July 1, 2022. Support will be provided for her transition into this new position.

Caretaker position - hours and compensation With the Sussex site opening, caretaker Justin Harvey will have increased duties and will need to move between the two sites. M&P has recommended that his position increase to 33 hours per week, and his rate of pay increase to \$22.50/h, effective April 25. He will charge for mileage separately.

Justin needs to be compensated for purchases he makes on his personal credit card. He will be directed to submit a cheque requisition request. Christina will keep the expenses for the two sites separate for tracking purposes.

MOTION: that Council accept M&P’s recommendation to increase Justin Harvey’s hours and wages at \$22.50/h.

Moved by: Christina Burge **Seconded by:** Barry Morley **CARRIED**

Sussex Site – walk-through, emergency contacts, deficiencies A team consisting of Ken Tunnicliffe, Don Morse, John Baird, Justin Harvey, and Andrew Burge will develop a strategy for off-site monitoring of the Sussex site, and a list of contacts in case of an emergency. The same team will do a walk-through with the developer, Townline, to assess deficiencies in the Sussex site. Ken will set a date/time so the walk-through can happen before April 15. Ken will see if a regional representative wants to attend. As it may be difficult to notice deficiencies on the walk-through, videos and photos will be taken.

The Sussex site currently has little infrastructure for wireless internet. Andrew indicated that Townline had said that this wasn’t a deficiency, as wireless wasn’t part of the original scope. Rev. Stevan confirmed that Telus will be the internet service provider and will outfit the building for wireless. Andrew will contact Rev. Graham for details of the timeline for the installation.

Sussex kitchen walk-through & supplies Nancy will coordinate a walk-through of the Sussex kitchen facilities with a team including Justin Harvey, Alexandra Barr, Mauricio Araiyo, Natalia Cabrera, Mathew Gallagher or Louis Landolt from Townline, regional staff.

This team will assess for deficiencies and ensure that appropriate kitchen supplies are purchased.

Lease of Rumble sanctuary Barry volunteered to begin discussion with any congregation that has expressed an interest in leasing the Rumble sanctuary when it becomes available.

Pal Net Pacific request As a member of Pal Net Pacific (a network of Pacific Mountain Region), Heather Macdonald is applying for a small provision grant that would allow a Palestinian farmer to share a few days in the Lower Mainland and Naramata. (Details are attached at the end of these minutes). Heather has asked if Jubilee would allow the grant to flow through our accounts, as per the grant procedure requirements. There would be no cost to Jubilee. Our church has offered this type of support to other initiatives in the past.

Motion: Allow the Pal Net Pacific provision grant to flow through our accounts.

Moved: Nancy Baird **Seconded:** Ken Tunnicliffe **CARRIED**

Welcome celebration at Sussex A committee will be created to organize a celebration of the Sussex site opening in September. Christina and Debra will develop an announcement asking for volunteers from the congregation to plan the celebration. The announcement will be included in the Sunday announcements as well as in the weekly notices.

Adjournment Having completed our agenda, the meeting was adjourned at 8:31 pm by prayer offered by Rev. Stevan.

Next Meeting Wednesday April 27 at 7 pm.

Debra Legge, Chair

Anne McCannel, Secretary

Heather Macdonald's ask of Jubilee

- **MISSION: Pal Net Pacific is a network of Pacific Mountain Region** whose mission is to open eyes and hearts to the human rights situation in Palestine and Israel, to invite understanding and to inspire transformative action.
- **PROVISION GRANT APPLICATION:** As a member of Pal Net Pacific, I am applying for a small Provision grant (\$2-3,000) that would allow **Fayez, a Palestinian organic & perma-culture farmer and his wife, Mona** who are visiting across Canada (Toronto & Guelph, ON; Sandy Sauteaux Spiritual , MB; Duncan, BC) , to **share a few days in the lower mainland and at Naramata Centre in late June / early Sept** (dependent on Visas)
- **PROCEDURE:** Should a network's funding application be successful, **funds are to be routed through a PMR church.**
 - The church's Charitable Registration Number is included in the funding application.
 - The church agrees to hold the money for the network's designated use.
- **REQUEST:** As a member of Pal Net Pacific and former member of this united community,
I ask that you agree to receive, hold and dispense the funds as designated in the Provision application (which I would be happy to share once completed).

I also encourage you to come and meet Fayez & Mona and be inspired.

Fayez & Mona are featured in The United Church of Canada's Unsettling Goods campaign.

