



MINUTES OF
The Congregational Meeting
JUBILEE UNITED CHURCH
The United Church of Canada

March 27, 2022
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT	There were approximately 50 people present in-person and via Zoom and telephone.
NOTICE & AUTHORITY	Notice of the meeting was given via e-mail to all members for whom we have e-mail addresses, which is ninety percent (90%) of the congregation's membership; as well as announced during worship. The meeting was held both in person and via Zoom, an online platform that allowed all participants to communicate simultaneously with those who were in-person.
CALL TO ORDER, OPENING PRAYER	Debra Legge, Chair, called the meeting to order at 11:23 am; a quorum was present. Barb Tunnicliffe offered an opening prayer.
RESPECTFUL COMMUNICATION GUIDELINES	Debra Legge reviewed the Guidelines for Respectful Communication and reminded folks that we try to live by these in all of our work together as a community. On behalf of the congregation Debra agreed that we would honour and respect these guidelines.
INTRODUCTION OF CARLA WILKS	Debra Legge introduced Carla Wilks, the Regional representative and observer for this meeting.
AGENDA	Barb Tunnicliffe explained the purpose of the meeting. A Ministry Profile & Search Team was appointed after the Congregational Meeting in 2020 and produced a Ministry Profile, which was approved in June 2021. A vacancy was posted for a second ministry position, a Community Life Minister. Applications were received over the past year and a suitable candidate came to the forefront this spring. After interviewing and speaking with references, the Search Team is bringing forward a recommendation to extend an appointment to this Community Life Ministry Position.
THE CANDIDATE	<p>The search team presented Gabrielle McLarty as candidate for the full-time position of Community Life Minister.</p> <p>Glo McArter explained that Gabrielle comes with over twenty-five years of experience and education in Christian Education and Outreach. She has completed the diploma for Diaconal Ministry and has worked as a Staff Associate and Designated Lay Minister in several local congregations. She has a background in Early Childhood Education and children with special needs. Her references described her as insightful and spiritual, someone who works extremely well with children and youth, and communicates and co-operates effectively with</p>

adults. She is a super good listener, has a high value for people of all generations, recognizes the preciousness of each person, and brings many more gifts to the role. She has expressed a keen interest in developing the gifts of others.

TERMS OF APPOINTMENT

Ken Martin explained the terms of compensation as follows:

- Salary of minimum salary schedule plus seven percent (7%) which is to increase 1% each year for five (5) years; a total of eighty-two thousand, seven hundred and eighty-two dollars and sixty-nine cents (\$82,782.69)
- One month of vacation including 5 Sundays
- 3 weeks of Continuing Education Leave
- One thousand four hundred and ninety-three dollars (\$1,493) of continuing education allowance
- Travel reimbursement of 42 cents (\$0.42) per kilometre
- Phone allowance of one hundred (\$100) per month
- Pension and group benefits plan

Ken emphasized that this search has been a two-year process. This applicant meets the needs of our congregation, which were defined when the position was created.

Barb Tunnicliffe explained that the primary focus of the Community Life Minister will be on children, youth, families, seniors, belonging, and outreach. Preaching will not be the main focus, and so we will still need to have pulpit supply.

With respect to Sunday School, Barb clarified that Gabrielle will coordinate, plan, and work with team members, but this doesn't mean that she will take over the Sunday School duties.

Because Gabrielle is a designated lay minister and not an ordained minister, this is an appointment rather than a call.

MOTION: that the congregation of Jubilee United Church appoint for three (3) years Gabrielle McLarty to the full-time position of **Community Life Minister** with a start date of July 1, 2022

Moved by: Barb Tunnicliffe **Seconded by:** Ken Martin **CARRIED**

ADJOURNMENT

Having completed our agenda, the meeting was adjourned at 11:34 am by prayer offered by Carla Wilks.

Debra Legge, Chair

Anne McCannel, Secretary