



MINUTES OF
THE EXECUTIVE TEAM OF
JUBILEE UNITED CHURCH

The United Church of Canada

November 9th, 2021

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

**INDIGENOUS
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓n̓əm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

PRESENT:

Rev. Graham Brownmiller (Lead Minister), Ken Tunnicliffe, Lorna Gross, Anne McCannel, Christina Burge (Treasurer), Sara Coyne (Secretary), and Debra Legge (Chair)

Regrets: Nancy Baird

The Executive Team joined via Zoom, a platform that allowed all members to communicate with one another at the same time.

OPENING PRAYER

The meeting began with prayer and check-in at 7:00 pm. Rev. Graham led the Executive Team through the Community of Faith (Council) Self-Assessment, to be returned to the Region; this is the new “oversight” function of the Region.

PREVIOUS MINUTES

Motion: that the Minutes of the Executive Team meeting on October 5th, 2021, be adopted as distributed.

Moved by: Sara Coyne **Seconded by:** Christina Burge **CARRIED**

**ITEMS FOR
CONVERSATION**

Financial Update Financial report finished to the end of October 2021. Christina shared updated financials to with the Executive Team that showed at 83% of the year , our Revenue is at \$223,297.59 (89.2%) and our Expenses are at \$272,748.39 (84.61%). This is a net loss of -\$49,450.80 (66.8%).

Motion: that the Financial Report to the end of October 2021 be approved.

Moved by: Christine Burge **Seconded by:** Barry Morley **CARRIED**

Re-start Plan After a thoughtful discussion the Executive Team reached the consensus that the safest option for our congregation at this time is remain with our worship services online.

The Executive Team will discuss this issue again next month.

We had discussion regarding an Advent concert with musicians and singers. Graham will be meeting with Diana Nyvik on Nov 10th to discuss details of this proposal, but the Executive Team feels this to be a good compromise and a way for folks to be in the space, but not for worship.

CMG: Service The congregation's Thanksgiving Food Drive was successful with approximately 20 volunteer helping. We donated 645 pounds of food and \$805.00. The value of the food and monetary donations to the Food Bank is \$2,500.

Admin Working

Group The Rumble church building has been re-keyed. New keys will be issued and recorded for those who need access to the building.

Renovation The renovation of the sanctuary at the Rumble church site is going very well and should be almost completed by November 12th, 2021.

Development The Development Team will be touring the Sussex building on Thursday November 18th. The lease agreement with the Region is undergoing revisions by the lawyers and will soon be circulated to the Executive Team for review. We will approach New Westminster Savings Credit Union regarding a possible parking arrangement.

Office & Facilities Rev. Graham has arranged a short-term contract to work for a few hours a week on
Coordinator administrative duties in the church office.

Policies and Nancy Baird, Ken Tunnicliffe and Rev. Graham Brownmiller will meet in the new year to
Governance continue their work on the Governance Document.

Moved by: Debra Legge **Seconded by:** Barry Morley **CARRIED**

ADJOURNMENT Being no further items on the agenda, the chair declared the meeting adjourned at 8:25 pm.

NEXT MEETING: Wednesday Dec 15th, at 7:00 pm.

Debra Legge, Chair

Sara Coyne, Secretary