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MINUTES OF  
THE EXECUTIVE TEAM OF  
**JUBILEE UNITED CHURCH**  
The United Church of Canada

October 5th, 2021  
Virtual Meeting  
JUBILEE UNITED CHURCH  
BURNABY, BRITISH COLUMBIA

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**Vision:** Together we are Called by God to be One by  
**Mission:** Living Faith - Knowing Love - Voicing Hope  
**Ministry Priorities:** Worship | Belonging | Service | Learning  
**Values:** Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality  
Inclusiveness | Adaptability | Worship

- INDIGENOUS RELATIONS** Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmi̓nəḿ and Sḵwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.
- PRESENT:** Rev. Graham Brownmiller (Lead Minister), Ken Tunnicliffe, Lorna Gross, Anne McCannel, Christina Burge (Treasurer), Barry Morley, Sara Coyne (Secretary) and Debra Legge (Chair)  
Regrets: Nancy Baird  
The Executive Team joined via Zoom, a platform that allowed all members to communicate with one another at the same time.
- OPENING PRAYER** The meeting began with prayer and check-in at 7:00 pm.
- PREVIOUS MINUTES** **Motion:** that the Minutes of the Executive Team meeting on September 1, 2021 be adopted as distributed.  
**Moved by:** A. McCannel **Seconded by:** S. Coyne **CARRIED**
- ITEMS FOR CONVERSATION**
- Financial Update As it was early in the month, end of September financials are not yet available.
- Re-start Plan The Executive Team decision to hold off on re-starting in-person worship has been received well within the community. Knowing that Rev. Graham will be taking some time off at the

end of October, and we are hoping that the renovation (below) will occur in early November, we anticipate not returning to in-person worship until Advent at the earliest.

Renovation The quote for the renovation is six thousand two-hundred and fifty five dollars (\$6,255) and Rev. Graham and Justin Harvey have received quotes for carpet from three companies ranging from twelve thousand to seventeen thousand dollars (\$12,000 - \$17,000).

A donor has volunteered to fund a majority of the renovation and re-carpeting. When the time is right, our anonymous donor will be recognized.

Marriage License Pamela Evans has requested a marriage license through Jubilee United Church. She agrees to follow the marriage policy and only perform marriages with the permission of Rev. Graham.

**Motion:** that Pamela Evans be authorized to solemnize marriages under the policy and book of Jubilee United Church.

**Moved by:** D. Legge      **Seconded by:** C. Burge      **CARRIED**

Sanctuary Technology A new P/T/Z (pan/tilt/zoom) camera has been purchased and put into use. Andrew Burge will mount it permanently when we return to in-person worship. For another four thousand dollars (\$4,000) we could install a second camera.

Development The lease between Jubilee United Church and Pacific Mountain Regional Council is with a lawyer for review at the current time. The development team is meeting with the Interior Designer to make decisions regarding choices soon.

**ADJOURNMENT** Being no further items on the agenda, the chair declared the meeting adjourned at.

**NEXT MEETING:** Tuesday November 9th, 2021, at 7:00 pm.

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Debra Legge, Chair

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Sara Coyne, Secretary

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