



MINUTES OF
THE EXECUTIVE TEAM OF
JUBILEE UNITED CHURCH

The United Church of Canada

August 7th, 2021

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

INDIGENOUS RELATIONS

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

PRESENT:

Rev. Graham Brownmiller (Lead Minister), Ken Tunnicliffe, Nancy Baird, Sara Coyne, Lorna Gross, Anne McCannel, Christina Burge, Debra Legge and Barry Morley.

The Executive Team joined via Zoom, a platform that allowed all members to communicate with one another at the same time.

OPENING PRAYER

The meeting began with prayer at 9:00 am.

AGENDA

To discuss the information from the Search Team and from Ministry and Personnel regarding the Music Coordinator Position. The Search Team members were Rev. Graham Brownmiller, Christina Burge, Marcia Nottle, Maureen Hole, Don Staley and Erin Goold.

On Thursday August 5th, 2021 the Search Team interviewed two applicants for the position of Music Coordinator of Jubilee United Church. There were nine (9) applications received, and three (3) interviews offered. The Team spent a total of one hour with each of the two (2) applicants who accepted the invitation. Each candidate was interviewed for thirty-minutes and performed a 30-minute audition. The candidates performed a prelude, a postlude and a piece of meditative music which they had been asked to prepare ahead of time. They were also asked to play three (3) hymns of the Team's choosing.

The recommended candidate has more than ten (10) years of experience in collaborating with pastors and directing choirs, and many years of experience playing both piano and organ for various congregations in Canada and the U.S. He has a PhD in Liturgical Studies, and a master's degree in Arts and Religion. The Search Team reported that he answered each interview question in a manner that fits with our congregation's values, traditions and beliefs. He has been previously employed by a United Church congregation in Ottawa.

The Executive Team was in agreement in offering the candidate the position. There was some discussion regarding salary to be offered as well as other benefits. Access to the sanctuary and Jubilee United's instruments by the Music Coordinator was also discussed.

The candidate agreed to Rev. Graham contacting his references, which is underway.

Motion: that the candidate be offered the position of Musical Coordinator for Jubilee United Church starting on September 1st, 2021 at a wage of thirty-three dollars (\$33) per hour.

Moved by Christina Burge **Seconded by:** Anne McCannel **CARRIED**

ADJOURNMENT

The meeting was adjourned at 9:50 a.m.

Debra Legge, Chair

Sara Coyne, Secretary

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