



MINUTES OF
THE EXECUTIVE TEAM OF
JUBILEE UNITED CHURCH

The United Church of Canada

June 8th, 2021

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

**INDIGENOUS
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we are situated on the shared, ancestral and unceded territories of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples. We equally respect each of the Nations who share territory in what we call Burnaby.

PRESENT:

Rev. Graham Brownmiller (Lead Minister), Ken Tunnicliffe, Nancy Baird, Sara Coyne (Secretary), Lorna Gross, Anne McCannel, Christina Burge (Treasurer), and Debra Legge (Chair)

Regrets: Barry Morley

The Executive Team joined via Zoom, a platform that allowed all members to communicate with one another at the same time.

OPENING PRAYER

The meeting began with prayer at 7:00 pm.

**RESPECTFUL
COMMUNICATION
GUIDELINES**

Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

PREVIOUS MINUTES

Motion: that the Minutes of the Executive Team meeting on May 18th, 2021 be adopted as distributed

Moved by Anne McCannel **Seconded by:** Nancy Baird **CARRIED**

**ITEMS FOR
CONVERSATION**

Future of Ministry Proposal The Future of Ministry Proposal has been with the congregation for over a week and a congregational conversation was held on Saturday, June 5th. There were a number of questions asked prior to that meeting, and received via email. We will send out a subsequent document with the responses shared at the congregational conversation and those received via email.

The Executive Team affirmed their excitement about the Future of Ministry Proposal. After considering the questions received, the Executive Team agreed that there would be no changes made to the proposal, though some additional information would be shared.

Particular items to be addressed include: insurance, timelines for JUC: Sussex, our relationship with L'Arche (and their own Wednesday worship which is referenced in the proposal) and that the Community Life Minister's job is about Jubilee United Church's Community Life, not the community surrounding Sussex.

Ministry Profile The Ministry Profile was sent to the Executive Team, though there are few changes from the profile received in September. For the profile to move forward for a decision at the June 27th Congregational meeting, the Executive Team needs to decide whether to affirm that recommendation. Appreciation was expressed that the Ministry Profile Team had done an accurate job of reading the congregational context.

Motion: That Jubilee United Church call/appoint a full-time minister to the role of Community Life Minister and request that Pacific Mountain Regional Council declare a vacancy effective July 1, 2021.

Moved by Christina Burge **Seconded by:** Ken Tunnicliffe **CARRIED**

A Search team will need to be appointed after June 27th vote. The Executive Team will need to determine what salary negotiation will be acceptable. It is likely that this staff person may begin as early as Dec 1st, 2021 but possibly not for longer.

Ministry & Personnel (M&P) Committee Rev. Graham shared a staff update on behalf of M&P. Both Justin Harvey and Arzina Bhanvadia are returning to work at a more regular and consistent schedule, though still not to their full positions.

Job Descriptions Job Descriptions were shared with the Executive Team for consideration: Lead Minister, Music Coordinator, Office & Facilities Coordinator, Caretaker, and Facility Host. Comments were made about each of the positions to be returned to M&P. The Music position was written and approved after consultation in 2019.

The position overviews will be sent out to the congregation, along with the responses to questions and the Ministry Profile which includes the detailed job description for the Community Life Minister.

Trustees The Trustees are considering the idea of investing some funds with United Church of Canada Fund. They have not made any decisions yet.

Facility Users All of the facility users have been communicated with and most groups do want to return to use the Rumble site hall and/or church spaces.

While we have been giving significant discounts to MyungSung Congregation, First United Methodist and Brightstar Montessori, it has been communicated that their fees will be returning to the regular expected amounts.

Tai Kong United Church Through the Regional Council, a request was received about renting Rumble Site on Sunday mornings once we begin worship at Sussex. It is a United Church congregation that likes the Jubilee church and many of their congregants live in South Burnaby. The Executive Team agreed that we will take our time with this decision. It is good to know that a congregation is interested. It was clear from the survey that some Jubilee Church members would like to see the space rented out quickly to provide an income stream.

Others believe that it would be wise to first establish ourselves at the Sussex site, though that might feel like we are keeping our options open and not giving the new space a chance. When we establish facility user agreements, we will make them year-to-year.

BC's Re-start Plan After hearing the Province of BC's re-start plan, the Executive Team agreed that we will aim for September 12, 2021 as our first indoor, in-person worship service.

Other Items Our Community Lunch has been receiving Cobb's Bread for a number of years, and through the pandemic, Gerry McKee has been picking up and delivering the bread to Southside Church for their lunch program. Gerry is unable to continue and Dave Ellis will coordinate volunteers for this job.

June 27th The vote on the Ministry Profile needs to be separate from vote on the Ministry Proposal.
Congregational Meeting There are some questions about how to vote and whether it should be a member vote only. Nancy Baird, Debra Legge and Rev. Graham will continue to work on this issue.

Being no further items on the agenda, the chair declared the meeting adjourned at 8:35.

NEXT MEETING: Tuesday, June 22nd at 7:00 pm.

Debra Legge, Chair

Sara Coyne, Secretary

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