



MINUTES OF
THE EXECUTIVE TEAM OF
JUBILEE UNITED CHURCH

The United Church of Canada

February 17, 2021

Virtual Meeting

JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

**INDIGENOUS
RELATIONS**

Jubilee United Church gives thanks and acknowledges that we exist on the ancestral and unceded territories of the hən̓q̓əmiñəm and Skwxwú7mesh speaking peoples.

PRESENT:

Rev. Graham Brownmiller (Lead Minister), Bill Medland (Chair), Linda Wray, Ken Tunnicliffe, Nancy Baird, Sara Coyne and Lorna Gross

Regrets: Debra Legge

The Executive Team joined together via Zoom, a platform that allowed all members to communicate with one another at the same time.

OPENING PRAYER

The meeting began with prayer and reflection on Ash Wednesday at 6:40 pm.

**RESPECTFUL
COMMUNICATION
GUIDELINES**

Council members agreed to follow the Guidelines for Respectful Communication.

FINANCIAL REPORT

Linda Wray shared the work she has done on a 2021 Budget. The budget will show a net loss of approximately seventy-four thousand dollars (\$74,000).

Motion: To forward the proposed 2021 Budget to the Congregational Meeting.

Moved by: Linda Wray **Seconded by:** Ken Tunnicliffe **CARRIED**

MEMBERSHIP

Ralph Cochrane (102) and Helen Brown (99) have both expressed their belief that they are Members of Jubilee United Church. The Executive Team has the authority to add members without a public profession of faith. Recognizing their long-time contribution to the life and work of Jubilee United Church, the Executive Team made the following motion:

Motion: That Ralph Cochrane and Helen Brown be added to the historic roll of Jubilee United Church as members.

Moved by: Nancy Baird **Seconded by:** Sara Coyne **CARRIED**

PROPOSALS

The Core Ministry Group: Learning provided a proposal to hire a Children & Youth Program Leader for at least the 2021 year. This contract would be for bi-weekly Sunday morning programs with the possibility for some leadership for Family Matters and Youth Group Events when we return to in-person gatherings.

The contract would also include for some planning meetings with the CMG: Learning and with Rev. Graham Brownmiller. We would ask the successful candidate to obtain some certification: Godly Play, Canadian Child Protection Certificate and First Aid. The cost of this contract would be approximately three thousand one hundred and ten dollars (\$3,110). The Ministry & Personnel Committee has agreed to a job description.

Motion: That we hire a Children & Youth Program Leader under contract.

Moved by: Sara Coyne

Seconded by: Linda Wray

CARRIED

The Core Ministry Group: Worship provided a proposal to hire a Technology Coordinator for at least the time that we are worshipping virtually. The contract would be for worship services and would allow for the Technology Coordinator to train someone as backup. The cost of this contract would be approximately seven thousand two hundred and fifty dollars (\$7,250). The Ministry & Personnel Committee has agreed to a job description.

Motion: That we hire a Technology Coordinator under contract.

Moved by: Ken Tunnicliffe

Seconded by: Lorna Gross

CARRIED

NOMINATIONS

After having checked with all who are up for re-election, we are looking for three (3) members for the Executive Team and one (1) for the Ministry & Personnel Committee. Bill Medland and Linda Wray are going to be stepping down from the Executive Team and therefore we will need persons to take on the role of chair and treasurer; Linda has agreed to work with this person as they learn the role.

We will recommend to the Congregational Meeting that terms are for three years. That means to get people on the right rotation, some will be elected for one (1) year, some for two (2) and some for three (3).

**CONGREGATIONAL
MEETING PROGRAM**

As a program for the Congregational Meeting Nancy Baird and Rev. Graham will put together some thoughts about a way to begin the "future of ministry" conversation for the rest of the Executive Team to offer comment.

CORRESPONDENCE

Rev. Graham was in receipt of email correspondence about the temporary winter shelter that has been opened in our hall in relationship with BC Housing and Progressive Housing. A letter in response will be sent under Bill Medland's signature as chair of the Executive Team.

ADJOURNMENT

Meeting was adjourned at 8:10 pm with prayer.

NEXT MEETING

The next meeting date will be chosen following the congregational meeting with input from the new members of the Executive Team.

Bill Medland, Chair

Rev. Graham Brownmiller, Acting Secretary