



MINUTES OF
An Extraordinary Meeting of
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH
The United Church of Canada

May 7, 2020
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Rev. Graham Brownmiller (Lead Minister), Bill Medland (Chair), Linda Wray, Nancy Baird, Sara Coyne, Ken Tunnicliffe and Debra Legge

Regrets: Lorna Gross

OPENING PRAYER The extraordinary meeting began with prayer at 7:30 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members agreed to follow the Guidelines for Respectful Communication.

OUTSTANDING ISSUE **JUC response to a user groups' request for using the hall and re-instating their activities.** Premier Horgan released the BC restart plan in four phases. Phase 1 is happening now with essential services in place. Phase 2 will start mid May with health services, retail, hair salons and office based work sites opening with enhanced restrictions. There still cannot be gatherings of more than 50 in a group.

JUC will not be able to host worship services to keep within these guideline, therefore we will continue to do virtual worship until September at the earliest. There is provision to do worship in the outdoors which would need further discussion.

We have already had a request for information on use of the hall by one of our facility partners.

If we offer the ability to use the hall, our partners will need to sign off on the protocols that are expected. Protocols will include maintaining small groups (under 50 is required, under 15 is better), continuing to practice physical distancing, sanitizing everything used prior to leaving. We will provide sanitizing stations in the Hall and the Church in order that they might do this to our satisfaction.

Some concerns were raised including the numbers of participants and the type of activity. For example Jazzercise and Tai Chi are activities that causes participants to sweat which will challenge the cleaning protocol.

Guidelines from the Provincial Health Officer indicate that low impact sports are included in Phase 2 provided there is a cleaning protocol and physical distancing is practiced; further conversation will occur to determine if Jazzercise and Tai Chi are considered low impact sports, as dance studios and gymnastics studios are not yet allowed to re-open.

ACTION: Rev. Graham will write a letter to our partners and will also check with our insurance company if it is okay to allow use of the hall. The anticipated start date is Tuesday, May 19 subject to the response from our insurance company. The letter will be worded to ask the partners' intent or not to regular activities.

ACTION: Rev. Graham will check with Bright Star to find out their plans and consider how their schedule will impact the other partners. He will find out if they intend to start up again. The pre-school does their own cleaning but we need to know what they use to clean with.

It was recommended that the lunch program not start back up at this time as the space is not conducive to physical distancing. It was suggested that the Executive Team perform a review of this program before it re-starts.

OTHER BUSINESS**Staffing:**

Justin is currently coming in every second day and will be asked to return to his regular schedule, though perhaps with reduced hours. Justin has a number of jobs around the church he would like to work on (e.g., painting).

Arzina at the present time comes into the church office every two weeks. We will ask her to return to three days per week with regular review with Rev. Graham. There are some extra tasks that could be added to her regular workload.

It was suggested that a review of the Office Administrator job description be done. Since March 26, 2020 marks Arzina's one year anniversary with JUC it is a fine time to review her position and workload. During this review she can be asked how she uses her 25 hours/week and if she has any suggestions on any tasks she is willing to take on.

ACTION: Rev. Graham will conduct Arzina's review in consultation with M&P.

In order to apply for the Canadian Emergency Wage Subsidy program there was need to access the CRA "My Business Account." Rev Graham was successful in gaining access to this account, and discovered he was the only authorized person listed. Rev. Graham is now able to approve Linda Wray to have access to this account.

MEETING ADJOURNED Meeting was adjourned at 9:00 pm.

NEXT MEETING June 17, 2020 at 6:30 pm or at the call of the Chair or Lead Minister.

Bill Medland, Chair

Debra Legge, Secretary