



MINUTES OF
The Annual Congregational Meeting
JUBILEE UNITED CHURCH
The United Church of Canada

March 01, 2020
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

- PRESENT:** There were 60 people present.
- OPENING PRAYER** Rev. Graham Brownmiller, Lead Minister, called the meeting to order by prayer at 12 pm; a quorum was present. During the prayer, Rev. Graham read the names of those in memoriam.
- ELECTION OF CHAIRPERSON AND SECRETARY** **MOTION** that Bill Medland be elected Chair of this Annual Congregational Meeting and that Debra Legge be elected Secretary.
Moved by: Len Gross **Seconded by:** Helen Martin **CARRIED**
- MOTION TO EXTEND VOTING PRIVILEGES TO ADHERENTS** As per *The Manual (2019) B.3.7.2*
MOTION to allow adherents to vote on temporal matters
Moved by: Bill Gilpin **Seconded by:** Len Gross **CARRIED**
- CONSENT AGENDA** Bill explained a consent agenda is similar to an omnibus motion. After a moment for questions or clarification, the agenda, previous minutes and all reports (other than financial) would be received in one motion.
- Having questions and queries responded to the following Motion was made:
MOTION: That the Consent Agenda be accepted.
Moved by: Bill Gilpin **Seconded by:** John Baird **CARRIED**
Against: Dorothy Jeffery
- i. Approval of Agenda
 - ii. Approval of March 10, 2019 Congregational Meeting Minutes
 - iii. Annual Reports
 - i. Minister
 - ii. Associate Minister
 - iii. Transitional Council
 - iv. Core Ministry Group: Worship
 - i. Music
 - v. Core Ministry Group: Belonging
 - i. FunRaisers
 - ii. Pastoral Care & Prayer Shawl Ministry
 - iii. United Church Women & UCW Financials
 - vi. Core Ministry Group: Learning
 - i. Sunday School and Family Matters
 - ii. Youth Group
 - iii. Adult Christian Education

- iv. Lenten Lunches
- vii. Core Ministry Group: Service
 - i. Thrift Shop
 - ii. Community Lunch
- viii. Statistical Information
- ix. Contribution Report
- x. New Business
- xi. Ministry & Personnel
- xii. Trustees Report & Financial Statement

NOMINATIONS

Bill Medland, Debra Legge, Linda Wray, Ken Tunncliffe, and Lorna Gross are serving a term on the Transitional Council from 2019-2021. Sara Coyne was elected to serve from 2018-2020 and is willing to continue to serve another term.

Andrew Burge and Glo McArter are serving a term on the Ministry & Personnel Committee from 2019-2021.

Len Gross, Don Morse and John Baird are serving a term on the Trustees from 2019-2021. Bill Gilpin was elected to serve a term from 2018-2020 and is willing to continue to serve another term.

Members of the Transitional Council formed a Nominations Committee and approached some members of the congregation to fill positions on the Council and on the Ministry & Personnel Committee. Nancy Baird has agreed to join the Council and Maureen Hole has agreed to join Ministry & Personnel. It is recommended that the Congregation accept the presented slate and give permission to the Transitional Council to fill the vacant positions with suitable candidates who bring the needed skills and abilities.

MOTION: To accept the presented Nominations slate and elect Sara Coyne and Nancy Baird to the Transitional Council, Bill Gilpin to the Trustees, and Maureen Hole to the Ministry & Personnel Committee for a term of 2019-2021; and that the Transitional Council be empowered to fill the vacant positions with suitable candidates who bring the needed skills and abilities to the role.

Moved by: Glo McArter **Seconded by:** Mary Hillhouse **CARRIED**

In the past organization of The United Church of Canada, congregations named Presbytery Representatives. In the new organization, Pacific Mountain Region requires that we name Representatives to the region. Based on our membership, we are entitled to two representatives. Ken and Barb Tunncliffe have agreed to fill these roles.

MOTION: To elect Barb Tunncliffe & Ken Tunncliffe as the Pacific Mountain Regional Council Representatives for a term of 2020-2022.

Moved by: Linda Wray **Seconded by:** Dave Ellis **CARRIED**

Thanks was offered to Dave Ellis for having served the position last year for the inaugural meeting of the Pacific Mountain Regional Council.

TREASURER'S REPORT

Linda Wray presented the 2019 Income and Expense Statements, the Statement of Accounts and the Balance Sheet. We budgeted a loss of close to \$28,000 deficit in 2019 and ended up with a net gain of almost \$7,000. Our investments, for which we do not budget income from, had a net gain of almost \$274,000 – last year we had a loss in those accounts of \$48,633.

Linda noted that the UCW had budgeted \$15,000 to the church in 2019 and in the end offered \$26,000. She thanked them for their time, talent, energy, and gifts. We also received close to \$15,000 in bequests, again which we do not budget for. We did have some savings in salary costs in 2019 as well.

A request was made about the weekly financial statement in the bulletin and whether a different form of financial reporting might be made that is a better representation of the financial statement of the congregation.

Len Gross noted that forty-six percent (46%) of our income comes from envelopes, offerings and tithes and twenty-nine percent (29%) comes from use of facilities. Operation of the physical site is about twenty-five percent (25%) of our expenses.

Linda also noted that we had sixty-four thousand dollars (\$64,000) in the bank at the end of the year and did not need to access the endowment funds, which was good.

MOTION that the 2019 Income and Expense Statements be accepted as presented.

Moved by: Linda Wray **Seconded by:** John Baird **CARRIED**

2020 BUDGET

Linda Wray presented the 2020 Budget, with a deficit of \$29,965. Again, no income is budgeted from investments which could offset that deficit in a good financial year, nor monies received from bequests. The budget reflects a commitment to children, youth and leadership ministries this year – an increase in the Family Matters budget, and inclusion of youth group and training and courses. We also plan to host Camp Spirit and a General Council Explorer. The Lenten program will see an increase in cost, but hopefully also an increase in revenue.

There were some questions asked for clarification, and having recognized some errors in the presented budget, a subsequent congregational meeting will need to be held in order to approve the 2020 budget. That meeting will be held on Sunday, March 22nd following worship.

Thanks was offered to Linda Wray for the hard work of completing the financial work.

TRANSITIONAL COUNCIL PROGRAM

Bill Medland reminded the congregation that when the amalgamation came into effect in 2017, a Transitional Council was established as part of our governance structure. It seems apparent that the governance structure is working, though there is more work to do. Comments have been received by the Transitional Council that the name of Transitional Council makes it feel like we are still in transition; it was wondered if there might be a better way to describe the role of this governing body. It is recommended that the governing body be known as the (JUC) Executive Team.

MOTION that the Transitional Council be known as the JUC Executive Team.

Moved by: Sarah Coyne **Seconded by:** Christina Burge **CARRIED**

Against: 2

The Executive Team is looking to see how well aligned it is with the congregations' views of the success of the implementation of this governance structure.

Using the results from last year's Annual Meeting "I Wonder" program, a table discussion was facilitated to review changes related to the comments. It appears that there are many positive things about the life and work of the congregation, and there are identified opportunities for further growth.

Affirmation was received for the energy that this congregation has, the spiritual and community connections that exist, support offered to the many volunteers of our church, that we are a welcoming place for many people, and for the witness we have in our community through our events.

Opportunities for further growth include a continued communication plan that recognizes a multi-level approach of communicating, and finding ways for people to connect even when they are no longer able to attend the church in person. We were reminded that welcoming is not just about being “nice” but sharing our stories of struggle, the journey to become who we are and will be.

OTHER BUSINESS
FINANCIAL REVIEW A request was made that a copy of the review report from the Financial Reviewer be shared with the congregation. Going forward it has been asked that a hard copy be included with the Financials in the Annual Report.

MINISTRY PROFILE A question was raised for the congregation to reflect on whether now is the time to look at our finances, especially those of our investment income, and revisit the original staffing plan to hire a second minister. Through the conversation it was also named that there is a need for folks to step up and participate with Sunday School.

MOTION: That we continue the conversation to start the process of putting together a ministry profile.

Moved by: Glo McArter **Seconded by:** Barb Tunnicliffe **CARRIED**

AFFIRMING MINISTRY PROCESS Dorothy Jeffery raised the idea of Jubilee United Church becoming an Affirming Ministry. This is a self-examination of the congregation to guide us in discovering if we are welcoming to all the diversities of people in our community. There is a process laid out for us to follow.

MOTION: That we begin the process of determining if we wish to become an Affirming Ministry.

Moved by: Dorothy Jeffery **Seconded by:** Helen Martin **CARRIED**

OTHER Rev. Graham shared that our caretaker, Justin Harvey, will be returning to work on March 15th after 13 months of sick leave.

Thanks were offered to the many volunteers who help the congregation fulfill its mission in the world. Special thanks were noted to the members of the Transitional Council, Trustees, Ministry & Personnel Committee and those who have served on the Core Ministry Groups. Thanks were offered to our Ministers and Staff.

ADJOURNMENT Having completed our agenda, the meeting was adjourned at 1:25 pm by prayer offered by Associate Minister, Colin Brown.

Bill Medland, Chair

Debra Legge, Secretary