



MINUTES OF
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH
The United Church of Canada

November 26, 2019
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Rev. Graham Brownmiller (Lead Minister), Colin Brown (Associate Minister), Bill Medland (Chair), Linda Wray, Lorna Gross, Sara Coyne, Ken Tunnicliffe and Debra Legge

OPENING PRAYER The meeting began with prayer at 6:30 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

BIBLE STUDY Bill Medland led the Council through a study on the theme of Sacred vs Secular.

CONSENT AGENDA (a) that the Minutes of the Transitional Council meeting of September 17, 2019 be adopted as distributed;
(b) that the Minutes of the Extraordinary Transitional Council meeting of October 9, 2019 be adopted as distributed;

Motion: To accept the Consent Agenda item motion as presented.

Moved by: Sara Coyne **Seconded by:** Linda Wray **CARRIED**

FINANCIAL REPORT Linda Wray presented the financial update for October 2019. She informed the Council that the year-end report for 2018 and charity report was received from our Accountant. To the end of October our finances showed:
Revenue \$231,864
Expenses \$242,652
Net Loss \$10,788

Motion: To accept the financial report for October 2019 as presented

Moved by: Linda Wray **Seconded by:** Ken Tunnicliffe **CARRIED**

**MINISTER'S
REPROT**

Rev. Graham reflected with us on his sabbatical. He informed us that a "Minister's Musing" will be shared shortly reflecting on the sabbatical time. Graham is happy to be back and was warmly welcomed back.

A small gift of thanks will be purchased for Rev. Shannon and Rev. Bruce for their leadership during Graham's sabbatical. A small gift of thanks will also be purchased for Harran and Elfren for their musical contributions.

Drum circle – Since the fall of 2018 we have been experimenting with a drum circle. The attendees are all non JUC members and donations are very low (less than 1/3 cost recovery). In evaluating the continuation of this event it was decided that this will not continue. **ACTION:** Graham will advise the facilitator.

Congregational meeting will be held on March 1, 2020. There will need to be nominations to fill open spots. Ministry & Personnel (M&P) has one spot open and Council has one or two spots open. We need to find out if the Trustees will staying on. The development team will need to be included.

The window in the Memorial Room outside Colin's office needs replacing as does the hall stove. Snow plowing arrangements are in place and David has purchased salt for the winter. The Insurance company has asked us to keep a log on when plowing and salting is done.

UPDATES

Ministry & Personnel update

M&P met on November 24, 2019. It was discussed to give Arzina a raise after her six months of employment. Recommendations regarding Arzina and Justin Harvey's 2020 salaries were made. M&P may make a recommendation about Graham's salary separately. **MOTION:** That Arzina Bhanvadia's salary be increased retroactive to October first to \$19.30; and that for 2020 budgeting, Arzina and Justin will both be increased to \$19.75.

Moved by: Sara Coyne **Seconded by:** Ken Tunnicliffe **CARRIED**

Graham reported that Justin has had his surgery and is recovering nicely.

We have had a good relationship with our contractor for custodial services, Crystal Groo. It is recommended that we increase the hours from 12 to 23 hours. Justin has begun rehabilitation and we look forward to his return.

MOTION: That we increase the custodial contract to 23 hours per week.

Moved by: Ken Tunnicliffe **Seconded by:** Linda Wray **CARRIED**

Justin found a building management course that would be helpful to his job. He is wondering if JUC would pay all or part of the course fee. The course would be useful for our church with respect to handling cleansers and contracts etc. It is an online course of 120 hours at a cost of \$1,500. We can include stipulation around commitment on the payment.

MOTION: That Jubilee United Church pay for Justin Harvey to take a Building Management Course with the stipulations that if he does not return to work or leaves within the first year he will repay the full cost, if he leaves through his second year he will repay two-thirds (2/3) the cost, and if he leaves in the third year he will repay one-third (1/3) the cost.

Moved by: Ken Tunnicliffe **Seconded by:** Lorna Gross **CARRIED**

Music Director – Interviews took place of two persons but they did not work out. Graham will investigate with someone who might be willing to do short term projects such as Christmas and Easter. Graham will arrange to have Elfren and Harran continue to accompany the congregation through to the end of June.

MOTION: That we engage Harran and Elfren through to the end of June, and that Rev. Graham be given authority to negotiate for short term projects, as necessary.

Moved by: Linda Wray **Seconded by:** Lorna Gross **CARRIED**

OTHER BUSINESS

- a. Rumble on Gray report – will be provided by the next meeting
- b. Refugee application status – Ken has been keeping track of this process that JUC is the co-sponsor of. They are still waiting for the applicant’s signature on a form of his intent of immigrating to Canada.
- c. Hall leak status – Ken advised that no other problems have come up.
- d. Hall security/hardware status –The front door lock is now working and is now secure. The back door is also fixed and secure.
- e. Renters – There are two requests from congregations requesting to rent space in JUC. The Anglican Diocese of the West, a church planting from Alberta. JUC is not in a position to accommodate their needs. The Grace Christian Church provided a prospectus on their needs and who they are. At this time we need to review all our rental contracts before adding any new contracts. **ACTION:** Graham and Colin will make an official response to both congregations.
- f. Archival of West Burnaby Minister portraits – Dorothy Jeffery is currently storing the portraits of the ministers of West Burnaby. The United Church Archives are more than willing to archive them (West Burnaby, and presumably South Burnaby too). Once archived we are still able to visit and see them but not to remove them from the archives. Archiving requires that the request/paperwork comes from Council
 Suggestions:
 - (1) To digitize the photos and put it on digital photo frame to rotate through the photos.
 - (2) To size the photos, frame them and put them up in the Memorial Room.
 - (3) Poll the congregation as to whether we keep them framed or do we digitize.
 This will be discussed at next meeting.

Meeting was adjourned at 8:45 pm.

NEXT MEETING

January 21, 2020 at 6:30 pm

Bill Medland, Chair

Debra Legge, Secretary