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ACM MINUTES OF  
**JUBILEE UNITED CHURCH**

The United Church of Canada

March 10, 2019

JUBILEE UNITED CHURCH  
BURNABY, BRITISH COLUMBIA

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**Vision:** Together we are Called by God to be One by

**Mission:** Living Faith - Knowing Love - Voicing Hope

**Ministry Priorities:** Worship | Belonging | Service | Learning

**Values:** Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality  
Inclusiveness | Adaptability | Worship

- PRESENT:** There were 60 people present.
- OPENING PRAYER** Rev. Graham Brownmiller, Lead Minister, called the meeting to order by prayer at 11:40 am; a quorum was present. During the prayer, Rev. Graham read the names of those in memoriam.
- ELECTION OF CHAIRPERSON AND SECRETARY** **MOTION** that Bill Medland be elected Chair of this Annual Congregational Meeting and that Debra Legge be elected Secretary.  
**Moved by:** Dorothy Jeffrey **Seconded by:** Bill Gilpin **CARRIED**
- MOTION TO EXTEND VOTING PRIVILEGES TO ADHERENTS** As per *The Manual (2016) B.3.7*  
**MOTION** to allow adherents to vote on temporal matters  
**Moved by:** Helen Martin **Seconded by:** Ken Martin **CARRIED**
- CONSENT AGENDA** Bill explained a consent agenda is similar to an omnibus motion. After a moment for questions or clarification, the agenda, previous minutes and all reports (other than financial) would be received in one motion.
- Rev Graham noted the omission of John Homenchuck's name in Memorium.  
Barb Tunnicliffe noted the following omission in the Worship CMG report:
- We would like to extend a huge thank you to Graham Brownmiller, our lead minister, for juggling all the staff, students, ministries and decision making while providing quality worship for us to enjoy and reflect upon week after week.*
- Having questions and queries responded to the following Motion was made:  
**MOTION:** That the Consent Agenda be accepted.  
**Moved by:** Bill Gilpin **Seconded by:** Glo McCarter **CARRIED**

- i. Approval of Agenda
- ii. Approval of February 25, 2018 Congregational Meeting Minutes
- iii. Annual Reports
  - i. Minister
  - ii. Associate Minister
  - iii. Transitional Council
    - i. Governance Manual
    - ii. Facilities Working Group
  - iv. Core Ministry Group: Worship
    - i. Music Minister, Choir, and Music
  - v. Core Ministry Group: Belonging
    - i. FunRaisers
    - ii. Pastoral Care and Visitation
    - iii. United Church Women & UCW Financials
  - vi. Core Ministry Group: Learning
    - i. Sunday School and Family Matters
    - ii. Adult Christian Education
    - iii. Lenten Lunches
  - vii. Core Ministry Group: Service
    - i. Thrift Shop
    - ii. Community Lunch
  - viii. Ministry & Personnel
  - ix. Statistical Information
  - x. Contribution Report
  - i. Trustees

**NOMINATIONS**

Bill Medland, Debra Legge, Linda Wray, Ken Tunnicliffe, Lorna Gross, and Elizabeth Baird were originally elected to the Transitional Council for a two-year term which ends at this meeting and Sara Coyne was elected to serve a term from 2018-2020. Bill, Debra, Linda, Lorna, and Ken have agreed to serve another two-year term to the Transitional Council. There are 1-2 vacancies remaining.

Andrew Burge, Beau Bierhaus, Barry Morley, Holly Nathan and Sharon Marble were elected to serve a two-year term from 2017-2019. Barry and Holly both resigned in the past year for personal reasons. Sharon has indicated that she will not seek another term. Andrew and Beau have agreed that they would serve another two-year term. At least one more member is required for this committee.

Len Gross, Don Morse, and John Baird have completed their original two-year term and have agreed to continue for another two-year term. Bill Gilpin was elected to serve 2018-2020.

Though members of the Transitional Council took on the responsibility of speaking with members of the congregation regarding nominations, it was difficult to find others to fill the rest of these positions. It is recommended that the Congregation accept the presented slate and give permission to the Transitional Council to fill the vacant positions with suitable candidates who bring the needed skills and abilities.

**MOTION:** To accept the presented Nominations slate; and that the Transitional Council be empowered to fill the vacant positions with suitable candidates who bring the needed skills and abilities to the role.

**Moved by:** John Baird

**Seconded by:** Barb Tunnicliffe

**CARRIED**

In the past organization of The United Church of Canada, congregations named Presbytery

Representatives. In the new organization, Pacific Mountain Region requires that we name Representatives to the region. Based on our membership, we are entitled to two representatives.

**MOTION:** To elect Barb Tunnicliffe & Dave Ellis as the Regional Representatives.

**Moved by:** Linda Wray      **Seconded by:** Bill Gilpin      **CARRIED**

**TREASURER'S REPORT**

Linda Wray presented the 2019 Income and Expense Statements, the Statement of Accounts and the Balance Sheet. We budgeted a loss of close to \$7,000 deficit in 2018 and ended up with a loss of close to \$11,000. There was no income on our investments, unfortunately we took a loss of \$48,633, which actual brings the total loss for the year of close to \$60,000. We did have quite a lot of renovation expense throughout this past year, and we received a grant from the Rick Hansen Foundation for our accessibility upgrades.

Linda noted that the UCW had budgeted \$12,000 to the church in 2018 and in the end offered \$30,000. She thanked them for their time, talent, energy, and gifts.

**MOTION** that the 2018 Income and Expense Statements be accepted as presented.

**Moved by:** Linda Wray      **Seconded by:** Barry Morley      **CARRIED**

**2019 BUDGET**

Linda Wray presented the 2019 Budget, with a deficit of \$27,747. Again, no income is budgeted from investments which could offset that deficit in a good financial year. The budget reflects a commitment to children, youth and leadership ministries this year – an increase in the Family Matters budget, and inclusion of youth group and training and courses.

**MOTION** that the 2019 Budget be accepted as presented.

**Moved by:** Linda Wray      **Seconded by:** Bill Gilpin      **CARRIED**

Thanks was offered to Linda Wray for the hard work of completing the financial work.

**TRANSITIONAL  
COUNCIL PROGRAM**

The Council initiated a conversation to answer four questions to see where they saw themselves in the life of our church. The four questions are:

I wonder...What part or thing about our church you like best?

I wonder...What is the most important thing about our church?

I wonder...Where are you in the story of our church? What part is about you?

I wonder...Is there anything we can leave out and still have all the story we need and still be The Church?

The responses are attached to these minutes.

**OTHER BUSINESS**

Questions were asked, and answered, about the health of Justin Harvey (caretaker), Donna Dawson, Reine Hitchen, Bill Cumming, and Bruce Cameron. It was also noted that Maddie is settling in well with her new family.

Thanks were offered to the many volunteers who help the congregation fulfill its mission in the world. Special thanks were noted to the members of the Transitional Council, Trustees, Ministry & Personnel Committee and those who have served on the Core Ministry Groups. Thanks were offered to our Ministers and Staff.

**ADJOURNMENT**

Having completed our agenda, the meeting was adjourned at 12:40 pm by prayer offered by Associate Minister, Colin Brown.

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Bill Medland, Chair

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Debra Legge, Secretary

### Transitional Council "I Wonder" Program

#### **1. I wonder...**

##### ***What part or thing about our church you like best?***

- Getting together in the hall with everyone
- Feeling supported by other congregants and ministers
- The coloured windows in the sanctuary
- The pictures on the wall
- Companionship and meeting new people
- Learning, study, faithful preaching
- The people and what we as individuals bring
- The music and the good people
- The feeling of being part of a community
- The fact that all are included as equals
- Worship and community
- Music and Marcus
- How my faith is sustained/grown by people, worship, service
- Fellowship
- The people

#### **2. I wonder...**

##### ***What is the most important thing about our church?***

- Music and singing
- Prayer
- The community feeling
- Our ministers
- Being with people who are trying to follow Christ's example of how to make our world a better place
- The music is wonderful
- We need an outside review of our finances at least every 3 years
- The people working together to do God's work
- Hope – we do now and must keep hope alive – through celebrating our joys
- Communication
- Worship – doing God's work
- Welcoming new members into our great congregation and under the United Church of Canada
- Witness through actions and prayers
- Caring community

#### **3. I wonder...**

##### ***Where are you in the story of our church?***

##### ***What part is about you?***

- Being part of the Sunday School and church
  - In the transition from two to one church
  - Working with the Transition Committee initially
  - It has been part of my community for many decades and a place I look to for guidance and inspiration
  - Inviting participation of individuals in the work of the church
  - Adult Education – cheerleader and leader
  - Encouraging involvement in the wider church and still seeking a way for example promoting Mission and Service
  - Encouraging to reach out beyond the church to the wider community
  - Rumble on Gray
  - We are part of the new youth group – a positive addition this year (smile)
  - I have always worshipped in the United Church – I feel at home and try to make other welcome too
  - I want to be a part even at my age
  - Part of my family
  - We are about to enter a very new chapter
- Supporting others

#### **4. I wonder...**

##### ***Is there anything we can leave out and still have all the story we need and still BE THE CHURCH?***

- Being negative
  - Lack of clarity about the roles of the Core Ministries – is this structure/model working?
  - There is nothing we can leave out. Many things need to grow and we have made a good start on most things. The choir needs more people
  - Not participating in the many ways we communicate
  - Feeling inadequate to help/take on tasks/ministries
  - People taking too many roles, a disincentive to participate
  - Lack of transparency for efficiency
  - Not following CMG model for meetings, program (?), learning, dreams reporting, accountability
- A neighbour who no longer attends church told me that there are too many cliques here – so I think we are not as open and welcoming as we think we are or would like to be