



MINUTES OF
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH
The United Church of Canada

June 25, 2019
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

- PRESENT:** Rev. Graham Brownmiller (Lead Minister), Colin Brown (Associate Minister), Bill Medland, Ken Tunnicliffe and Debra Legge
Regrets: Linda Wray, Sara Coyne and Lorna Gross
- OPENING PRAYER** The meeting began with prayer at 6:30 pm.
- RESPECTFUL COMMUNICATION GUIDELINES** Council members reviewed and agreed to follow the Guidelines for Respectful Communication.
- BIBLE STUDY** The poem “Questions About Angels” by Billy Collins was read and discussed.
- CONSENT AGENDA** (a)that the Minutes of May 14, 2019 be adopted as posted;
Motion: To accept the Consent Agenda item motions as presented.
Moved by: Debra Legge **Seconded by:** Ken Tunnicliffe
CARRIED
- FINANCIAL REPORT** Linda Wray emailed the financial update for May, 2019 as she was away on vacation. We are showing a loss of \$8,000 and the offering is below by about 6%. An additional bequest from the estate of Cathy Roxburgh was received (\$9,891) and our expenses are holding. Building repair and maintenance is below budget approximately 8%.
Bank balance - \$55, 844
Endowment Fund balance - \$172,413
CCL Fund balance - \$1,615,933
- OTHER BUSINESS** a. Caretaker relief and ongoing:
Aoife McAndless-Davis has been hired for the summer to work no more than 10 hours per week. Council agreed to hire someone for a temporary casual position of 26.5 hours per week and end our working relationship with the cleaning company for the fall. It was recommended to post the position and do interviews in early August. A council member and M&P will make up the search committee.

b. Funeral Coordinator

Arzina Bhavadia has agreed to take on the funeral (and wedding) coordinator position in addition to her regular office administrator position, for additional payment. Typically memorials/funerals happen outside of regular office hours, so there should not be any conflict.

c. Region Memorandum of Understanding

The Development Team met to review some further developed principles regarding the Memorandum of Understanding between Pacific Mountain Region and Jubilee UC for the Sussex Site. They are not yet in a formal document, and some questions and comments have been returned to the Region. There may be a walk through the site in early Spring 2020.

d. Drum Circle

Council discussed the feasibility of continuing this in September. Council is willing to keep it going for a short term from September to December at the same cost. There will be another review in December.

e. Music Progress

Worship CMG request that we begin looking for a permanent music position. We have coverage of musicians through to the end of September. It is recommended that a Council member and M&P plus a member from the choir be on the search committee. It is also recommended that once someone is hired, they are offered a contract from September to June with regular reviews occurring.

f. Sabbatical Plans

Plans have been communicated and resources have been shared with key persons. We wish Graham a fruitful and restful sabbatical.

**MEETING
ADJOURNED**

Meeting was adjourned at 7:50 pm.

NEXT MEETING

Tuesday, September 17, 2019 [*Suggestions for the fall: mid-October, November 25-27*]

Bill Medland, Chair

Debra Legge, Secretary

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