



MINUTES OF
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH
The United Church of Canada

April 3, 2019
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by
Mission: Living Faith - Knowing Love - Voicing Hope
Ministry Priorities: Worship | Belonging | Service | Learning
Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Rev. Graham Brownmiller (Lead Minister), Sara Coyne, Lorna Gross, Bill Medland, Ken Tunncliffe, Linda Wray

Regrets: Debra Legge, Colin Brown, Associate Minister

OPENING PRAYER The meeting began with prayer at 6:35 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

BIBLE STUDY A short bible study was held on Psalm 26.

CONSENT AGENDA

- (a) that the Minutes of February 12, 2019 be adopted as distributed;
- (b) that the Draft Minutes of the March 10, 2019 Annual Congregational Meeting be received for information;
- (c) that Glo McArter be appointed to the Ministry & Personnel Committee;
- (d) that the Financial Control Policy be adopted and included in the Governance Manual;
- (e) that Linda Wray, Ken Tunncliffe, Don Morse, Nancy Baird, Janet Babey, Dave Ellis, and Ken Martin be signatories for the bank account;
- (f) that the schedule of fees be adopted as recommended.

Motion: To accept the Consent Agenda item motions as presented.

Moved by: Sara Coyne **Seconded by:** Linda Wray

CARRIED

FINANCIAL REPORT Linda Wray shared the financial report to the end of February, 2019. At seventeen percent (17%) of the year, our income is at fourteen percent (14%) and expenses are at thirteen point seven nine percent (13.79%). Investments have gone up since December 31, 2018, but they are not reflected in this report.

MOTION: To accept the financial report to the end of February, 2019.

Moved by: Linda Wray

Seconded by: Ken Tunncliffe

CARRIED

OTHER BUSINESS

a. Governance Structure – When amalgamating, it was recommended to the congregation to implement a transitional governance structure under the guidance of the Transitional Council (TC). At the Annual Congregational Meeting, the question was raised again about when the “transitional” nature of the governance finishes. The TC had a conversation in the fall about the governance model and decided to continue with the model, with some modification. However, that conversation will need to happen somewhere and somehow with the congregation, especially the Core Ministry Groups.

There was also an item of correspondence (item #7) was received regarding the governance structure and communication with and from the TC; and the question was asked, does the TC understand how the policies they create or support affect those who do the work.

There is much happening in small groups who need to feel supported, they still don’t seem to know who they go to? How does the TC connect with the other groups in the congregation who are doing good work on behalf of the church. People who want to do things are doing things, and some people are realizing that they don’t know who is doing what, and they’re proactively engaged in figuring out what’s happening and who is doing what.

It was suggested that the TC communicate differently with the congregation. After Easter an email will be sent thanking the congregation for the ideas voiced at the Congregational Meeting, that we’ve heard from some people and we want to hear from more. A second week there will be an insert into the bulletin and the third week an oral announcement during the Life & Work of the Church.

Bill Medland will communicate with Core Ministry Leaders, helping them understand how to do their work and ask them to communicate to the TC the things that are going well, and those that aren’t. Bill will also ask for clear examples of what people think are not working, because the TC feels like the model is actually working. The TC will work towards raising its profile coming up to Rev. Graham’s sabbatical.

b. Congregational Communication – see above

c. Rev. Graham’s Sabbatical was discussed and it was noted that the TC and others in the congregation will need to do some intentional work during that time.

d. Financial Review – after the Congregational Meeting, someone suggested that a Financial Review would keep the TC (and Linda) “more safe” however, our finances are reviewed annually by Gary Fenton. In the Annual Report Linda will comment on Gary’s involvement in financial review and preparation of the Charity Return.

CORRESPONDENCE

A letter was received from a member of the congregation regarding the Ministry & Personnel Committee recommendation and subsequent Transitional Council decision. Bill Medland will respond and thank this person for their communication.

MEETING ADJOURN

Meeting was adjourned at 8:25 pm.

NEXT MEETING

Tuesday, May 14th, 2019, Tuesday, June 25th, 2019 [*Suggestions for the fall: early September, mid-October, November 19/20, 25-27*]

Bill Medland, Chair

The Rev. Graham K. Brownmiller,
Acting Secretary

Consent Agenda Notes: *A consent agenda is used for items that do not anticipate any discussion. If there is something you would like to be discussed, simply ask for it to be removed from the consent agenda.*

4.A. Minutes for February 12, 2019 are available on the church website. If there are minor changes it is hoped that they would have communicated to the Secretary. Minutes can be found <https://jubilee-uc.ca/documents/minutes/>

4.B. Minutes for the March 10, 2019 Annual Congregational Meeting are on the same website. We do not approve these, as they are the congregation's minutes, but we can receive them.

4.C. Glo McArter has consented to serving on the Ministry & Personnel (M&P) Committee as discussed at the Annual Congregational Meeting. The ACM agreed that the Transitional Council (TC) could appoint members to both TC and M&P.

4.D. A Financial Control policy is included for review. It establishes some ground rules for signatories to the banking information.

4.E. Signatories do not need to be named in the minutes, but it would probably be appropriate to have them listed. It is recommended that the signing authorities be: Linda Wray, Ken Tunnicliffe, Don Morse, Nancy Baird, Janet Babey, Dave Ellis, and Ken Martin. Nancy and Janet are new signatories being added, Kathy Prasad will be removed.

4.F. There has been no regulated schedule of fees for Jubilee United Church. Don Morse, Ken Tunnicliffe and Rev. Graham have recommended the appended Schedule.