



MINUTES OF

THE TRANSITIONAL COUNCIL OF JUBILEE UNITED CHURCH

The United Church of Canada

January 16, 2019
JUBILEE UNITED CHURCH
BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality

Inclusiveness | Adaptability | Worship

PRESENT: Bill Medland, Linda Wray, Lorna Gross, Ken Tunnicliffe, Sara Coyne, Elizabeth Baird, the Rev. Graham Brownmiller, Lead Minister, Colin Brown, Associate Minister

Regrets: Debra Legge

OPENING PRAYER The meeting began with prayer at 6:30 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

CONSENT AGENDA

- (a) that the Minutes of December 3, 2018 be adopted as distributed
- (b) that the Transitional Council of Jubilee United Church request renewals of Barb Tunnicliffe and Randolph Bruce for licenses to solemnize marriages under the auspices of Jubilee United Church.
- (c) that the JUC Governance Manual be adopted as amended and corrected

Motion: To accept the Consent Agenda item motions as presented.

Moved by: Sara Coyne **Seconded by:** Linda Wray **CARRIED**

FINANCIAL REPORT **MOTION:** To accept the Financial Report of November 2018 as presented.
Moved by: Linda Wray **Seconded by:** Ken Tunnicliffe **CARRIED**

a. At the end of November we were at 92% of the budget; Income was at 85% and Expenses were 103%. The financial report shows a \$60,000 deficit. We do know that year end will show better because we know of some changes during December, particularly some receipts. Currently year end statements are being worked on. Some budget information was provided to Linda.

OTHER BUSINESS **5.A. Nominations:** Members of the Council have had some conversations regarding nominations to the Council and to M&P. There has not been much interest returned from those conversations. Conversations will continue over the next few weeks.

5.B. Governance Review: Ad hoc conversations have happened with certain members of the Core Ministry Groups resulting in feedback that expresses a desire to have a more intimate relationships, especially with the Council.

5.C. The Annual Congregational Meeting will happen March 10, 2019. The Council will facilitate some form of program during the meeting around the topic of sharing the story of one's church and dreaming about the future. Possible conversation regarding the Governance Structure for Jubilee UC will also happen. However, if this is the case, we will need facilitators to help lead the conversations.

5.D. The pulpit supply rate set by the General Council Office is \$212 for retired UCCan clergy; the questions was asked if we agreed that we will pay that amount for all who offer pulpit supply at Jubilee United Church.

Motion: That Jubilee United Church will pay \$212 for all pulpit supply offered to the congregation.

Moved by: Ken Tunnicliffe **Seconded by:** Lorna Gross **CARRIED**

5.E. M&P Report - Bill Medland reported on some issues raised by the M&P Committee. Following an *in camera* session, the following motion was made:

Motion: That Kathy Prasad's employment with Jubilee United Church be terminated.

Moved by: Sara Coyne **Seconded by:** Elizabeth Baird **CARRIED**

Rev. Graham Brownmiller and Colin Brown abstained from this vote.

Details of this termination will be worked out between Bill Medland, Andrew Burge, and Rev. Graham Brownmiller.

5.F. Bill Medland received correspondence from a member of the congregation regarding transportation for seniors. This correspondence indicated that the UCW donated has \$1,000 towards transportation costs, and the request of this correspondence is for the Council to act on this. Bill will correspond with the Core Ministry Group: Belonging that this is exactly what the CMG could take authority over; it is within the Vision of the congregation, the mandate of the Belonging CMG and within their budget. The CMG would take responsibility to find someone who can coordinate this transportation.

MEETING ADJOURN Meeting was adjourned at 8:00 pm with prayer.

NEXT MEETING Tuesday, February 12, 2019 6:30 pm

Bill Medland, Chair

the Rev. Graham K. Brownmiller
acting Secretary

Appendix

Consent Agenda Notes: *A consent agenda is used for items that do not anticipate any discussion. If there is something you would like to be discussed, simply ask for it to be removed from the consent agenda.*

3.A. Minutes for December 3, 2018 are available on the church website. If there are minor changes it is hoped that they would have communicated to the Secretary. Minutes can be found <https://jubilee-uc.ca/documents/minutes/>

3.B. Annually a renewal for marriage licenses needs to be made to the Pacific Mountain Region. This is routine, and Rev. Graham agrees that Barb Tunnicliffe and Randolph Bruce should continue to be licensed under the auspices and policy of Jubilee United Church.

3.C. There have been some updates to language regarding the structure of The United Church of Canada, and the new 2019 Manual is now available and active as of January 1, 2019. That language has been updated as well as the change made in December to membership and quorum of Ministry & Personnel. The policies have been removed to a separate document (easier for pagination and for organization). Since it is simply language updates, this could simply be adopted.

Former JUC Manual: <https://jubileeuc.files.wordpress.com/2016/12/17-02-14-governance.pdf>

Updated JUC Manual: <https://jubileeuc.files.wordpress.com/2019/01/19-01-16-governance-1.pdf>

JUC Policies: <https://jubileeuc.files.wordpress.com/2019/01/juc-policies.pdf>

Other Notes

4.A. A few items that we will need to budget for this year:

- Projector Bulb (\$600)
- Mic System (\$2,500 - \$3,000)
- Church Men's Bathroom (\$1,500)

Rev. Graham's computer will probably need to be replaced in either 2019 or 2020 (\$2,000).

5.A. Nominations: M&P and members of the Council.

5.B. Governance Review - any conversations with others or just at the congregational meeting?

5.C. Annual Meeting: March 10, 2019. In regards to a program, these meetings are a chance to share the story of one's church and to dream about the future of the church. Some questions we may use to guide a conversation this year:

- I wonder what part or thing about our church you like best.
- I wonder what the most important thing about our church is.
- I wonder where you are in the story of our church, what part is about you?
- I wonder if there is anything we can leave out and still have all the story we need, anything we can leave out and still BE THE CHURCH?

5.D. The pulpit supply rate set by the UCCHQ is \$212 - that is the rate for retired UCCan clergy; for others we can set a different amount if we desire.