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MINUTES OF  
THE TRANSITIONAL COUNCIL OF  
**JUBILEE UNITED CHURCH**

The United Church of Canada

October 24, 2018

JUBILEE UNITED CHURCH

RUMBLE SITE, BURNABY, BRITISH COLUMBIA

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**Vision:** Together we are Called by God to be One by

**Mission:** Living Faith - Knowing Love - Voicing Hope

**Ministry Priorities:** Worship | Belonging | Service | Learning

**Values:** Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality  
Inclusiveness | Adaptability | Worship

**PRESENT:** Bill Medland, Linda Wray, Lorna Gross, Ken Tunnicliffe, Sara Coyne, Debra Legge, the Rev. Graham Brownmiller, Lead Minister, Colin Brown, Associate Minister

Regrets: Elizabeth Baird

**OPENING PRAYER** The meeting began with prayer at 6:30 pm.

**RESPECTFUL COMMUNICATION GUIDELINES** Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

**Consent Agenda** (a) That the Minutes of September 12, 2018 be adopted as distributed  
(b) that the Transitional Council of Jubilee receive the resignation of Barry Morley from Ministry & Personnel Committee with appreciation.

**Motion:** To accept the Consent Agenda item motions as presented.

**Moved by:** Sara Coyne      **Seconded by:** Linda Wray      **CARRIED**

**FINANCIAL REPORT** **MOTION:** To accept the Financial Report of September 2018 as presented.

**Moved by:** Linda Wray      **Seconded by:** Ken Tunnicliffe      **CARRIED**

a. 2019 Budget will be put together by Linda Wray and reviewed with the Trustees and interested parties.

b. A correction is required to the statement in the weekly bulletin on the offerings and the deficit/surplus line. Linda Wray and Bill Medland will present the correction to the congregation during Sunday's service.

c. Charitable donations of securities to the church – present this to the congregation so they are aware of this option.

**Other Business**

a. Contractor Update – the drywall in the office is done and painting will happen next week then electrician will come back. Hope to be ready in about 3 weeks.

b. Rumble on Gray – The profit from the event was \$420.

**Motion:** To donate the total profit of \$420 from Rumble on Gray to the Lions Foundation.

**Moved by:** Ken Tunnicliffe      **Seconded by:** Sarah Coyne      **CARRIED**

As an interested party, Debra Legge abstained from this vote.

c. Nominations – tabled to next meeting

d. Governance Review – As a working group, members of the Transitional Council will meet on November 21, 2018 at 6:30 pm at Linda Wray’s home to discuss what works and what needs to be adjusted as well as a plan to approach group coordinators and any other congregational members involved for their input.

e. Cannabis Legalization – A notice was circulated to all user groups regarding the legalization of cannabis. We will need to take a look at our policies and see if we have one on alcohol and tobacco and include cannabis in the same manner.

**Core Ministry Groups**

a. Advertising for Christmas Services – will be done through Burnaby Now and taken from the CMG budget. Last year we had a number of people join us during Advent from the paper advertising. **ACTION:** Colin will check with Lauren on the details on how to advertise via social media including details on how to do this and the cost.

b. Baptism Policy – Corrections were suggested. The final policy will be presented at the next meeting for approval

c. Benevolent Fund –

**Motion:** That Rev. Graham be authorized within the budget of CMG:Service to provide some benevolent fund assistance.

**Moved by:** Ken Tunnicliffe      **Seconded by:** Lorna Gross      **CARRIED**

d. Jubilee Pens – no interest in doing this. Suggested a bigger plan for marketing and advertising.

**Meeting Adjourn**

Meeting was adjourned at 8:34 pm.

**Next Meeting**

Wednesday, December 5, 2018 6:30 pm.

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Bill Medland,-Chair

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Debra Legge, Secretary

## **Appendix**

**Consent Agenda Notes:** *A consent agenda is used for items that do not anticipate any discussion. If there is something you would like to be discussed, simply ask for it to be removed from the consent agenda.*

**3.A.** Minutes for September 12, 2018 are available on the church website. If there are minor changes it is hoped that they would have communicated to the Secretary.

**3.B.** Barry Morley offered his resignation from Ministry & Personnel for personal reasons.

## **Other Notes**

**5. (General)** We have been advised that we are receiving a \$5,000 bequest from the Estate of Kathleen (Kay) Johnston. There are no restrictions on this bequest.

Rev. Graham spoke with the Rick Hansen Foundation and they advised him that the project has been approved and we will be issued 100% of the reimbursement for the project. We are now simply awaiting that cheque to arrive.

**5.B.** Rumble on Gray took place on Saturday, September 15th, 2018, organized by Debra Smith Legge and Beau Bierhaus. The purpose was to provide a community event that would double as a fundraiser for Jubilee United Church and The Lions Foundation. There were many volunteers who helped with the day, unfortunately the weather did not cooperate; regardless, it could be considered a success. There is a full report available from Debra and Beau.

The financial breakdown: Income of \$1,290.50 and expenses of \$870.42 for a Profit of \$420.08. The Council agreed earlier that a conversation would be held regarding the distribution of funds once we knew the breakdown.

**5.C.** At some point in the near future, a Nominations Committee will need to be struck to begin looking at the needs of the congregation for the February Congregational Meeting. Members of the TC will need to consider their willingness to continue on the TC and for vacancies, who might be good to fill them. Ministry & Personnel has also been alerted to this need for themselves.

**5.D.** At some point we will also need to begin a Governance Review of Jubilee United Church. We set the Transitional Council for two years; is it time to review the Governance yet, or do we need more time? Should we call a Congregational Meeting to ask the Congregation's desire? The Core Ministry Groups were designed to help streamline and reduce staff time, however, that has not been the case.

**5.E.** You will have seen the letter sent out to user groups prior to the legalization of cannabis in Canada. Should have a further policy/policies re: cannabis, alcohol, and tobacco?

**6. (General)** The coordinators for CMG: Worship met with Rev. Graham in early September and discussed some of the conversation from June's CMG. **The one question that came up was regarding advertising for Christmas services?** CMG: Belonging has not met since June. CMG: Service met in an unofficial way to hear from Lesley Anderson from 1st UC. CMG: Learning has not met, but a conversation needs to happen regarding Lenten Lunches.

**6.B. Baptism Policy** - The question regarding a baptism policy has been raised previously. A first draft of a policy is attached here.

**6.C.** Do we want to have some gift cards (\$20 for gas and/or grocery) on hand for people who come in to ask for assistance?

**6.D.** Rev. Graham has found a place to have pens printed - 100 pens for \$91. Should we have these to give out to visitors (and members)??

## Jubilee United Church Policy

**Policy Title:** Baptism  
**Date of Initial Approved:**  
**Date Last Revised:**  
**Manual References:** B.3.2 / B.3.3 (2016)

*(The Manual 2016 B.3.2.1).*  
3.2.1 Baptism of Children  
Children may be baptized  
(a) with the advance approval of the governing body or a chaplain in the Canadian Forces;  
and  
(b) if one or both of their parents are full members in good standing .  
  
The governing body may make exceptions to these requirements.

The governing body is responsible for approving Baptisms for the congregation; however, the governing body of Jubilee United Church authorizes the Lead Minister discretion to make decisions regarding baptism into the holy catholic church on its behalf. If the Lead Minister is unavailable, the Council will make that decision.

If one or both of the parents of the child are not full members in good standing, Jubilee United Church will require a full member in good standing to be a sponsor to the child being baptized and their family. Active engagement with the community of faith will be encouraged.

Celebration of the Sacrament of Baptism will be done exclusively in the context of a normal worship gathering except under extreme circumstances requiring pastoral care considerations. If there is to be an extraordinary baptism take place, the Minister presiding will take with them no fewer than 3 members of the community of faith to witness the baptism, and will record the baptism in Jubilee United Church's baptismal record as soon as possible.

There is no charge for this service.