



MINUTES OF
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

September 12, 2018

JUBILEE UNITED CHURCH
RUMBLE SITE, BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Linda Wray, Lorna Gross, Ken Tunnicliffe, Debra Legge, the Rev. Graham Brownmiller, Lead Minister, Colin Brown, Associate Minister

Regrets: Bill Medland, Elizabeth Baird, Sara Coyne

OPENING PRAYER The meeting began with prayer at 6:31 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

Consent Agenda (a) That the Minutes of June 6, 2018 be adopted as distributed
(b) that the Transitional Council of Jubilee receive the resignation of Karl Sturmanis, Holly Nathan and Helen Martin with appreciation.

Motion: To accept the Consent Agenda item motions as presented.

Moved by: Ken Tunnicliffe **Seconded by:** Linda Wray **CARRIED**

FINANCIAL REPORT **MOTION:** To accept the Financial Report of August 2018 as presented.

Moved by: Linda Wray **Seconded by:** Ken Tunnicliffe **CARRIED**

Supervised Ministry Experience Report – Everything is going well with Colin. It has been productive. Learning goals are being worked on.

Other Business (a) Presbytery Oversight Self-Assessment – Linda Wray, Elizabeth Baird and Bill Medland have completed this document and it has been forwarded to Presbytery.
(b) Contractor Update – The bathroom and ramp are complete. The sink in the lower hall is also installed and the cupboards painted. The work in the lower hall will start as soon as a contractor is available.

(c) Nominations Committee – At some point in the near future this Council will need to create a Nominations Committee to begin looking at the needs of the congregation for the February Congregational Meeting.

(d) Governance Review – At some point a review of the governance structure chosen for Jubilee United Church will need to begin. Originally the structure was interim and now that we have a chance to figure out what has and has not worked.

Meeting Adjourn Meeting was adjourned at 8:10 pm.

Next Meeting Wednesday, October 24, 2018 6:30 pm.

Bill Medland,-Chair

Debra Legge, Secretary

Appendices

Consent Agenda Notes: *A consent agenda is used for items that do not anticipate any discussion. If there is something you would like to be discussed, simply ask for it to be removed from the consent agenda.*

3.A. Minutes for June 6, 2018 are available on the church website. If there are minor changes it is hoped that they would have communicated to the Secretary.

3.B. Karl and Holly have been overwhelmed by life and responsibilities at Karl's cultural church; they have both offered their resignations. Helen Martin offered her resignation as a representative to Westminster Presbytery.

Other Notes

5. Ministry & Personnel is a mandatory committee required by the by-laws of The United Church of Canada under every model of church governance. The M&P Committee is accountable to the Transitional Council of Jubilee United Church and offers recommendations to such. The report from M&P to the Transitional Council is considered confidential, and TC motions from M&P recommendations are recorded in the minutes.

7.A. Presbytery Oversight Self-Assessment – Linda Wray, Elizabeth Baird and Bill Medland have completed this document. There is a version available for your perusal at <https://jubileeuc.files.wordpress.com/2018/09/18-09-pastoral-oversight-self-assessment-completed.pdf>

7.B. Contractor Updates – The projects outlined at the last meeting were:

1. The ramp and bathroom renovation (paid by our Rick Hansen Foundation Grant of \$20,000);
2. Renovation/building of the two offices in the lower hall (including a new sink/vanity);
[\$8,500 not including electrical; still awaiting a site visit and quote on this portion of the job]
3. Renovation of the Chancel in the Sanctuary
[not yet quoted]
4. Renovation of the back of the Sanctuary
[not yet quoted]

The ramp and bathroom renovations are completed at a cost of \$24,xxx. The forms needed for the Rick Hansen Foundation have been submitted.

The downstairs renovations are underway but the contractor's schedule is very full currently. We have an electrician who has quoted us approximately \$2,500 for the electrical work.

7.C. At some point in the near future, a Nominations Committee will need to be struck to begin looking at the needs of the congregation for the February Congregational Meeting. Members of the TC will need to consider their willingness to continue on the TC and for vacancies, who might be good to fill them. Ministry & Personnel has also been alerted to this need for themselves.

7.D. At some point we will also need to begin a Governance Review of Jubilee United Church. We set the Transitional Council for two years; is it time to review the Governance yet, or do we need more time? Should we call a Congregational Meeting to ask the Congregation's desire? The Core Ministry Groups were designed to help streamline and reduce staff time, however, that has not been the case.