



MINUTES OF
THE TRANSITIONAL COUNCIL OF
JUBILEE UNITED CHURCH

The United Church of Canada

April 17, 2018

JUBILEE UNITED CHURCH

RUMBLE SITE, BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Bill Medland, Chair, Linda Wray, Elizabeth Baird, Lorna Gross, Ken Tunnicliffe, Sarah Coyne, Debra Legge, the Rev. Graham Brownmiller, Lead Minister

Visitor: Kathy Davies, Marie Paul

Regrets: Karl Sturmanis

OPENING PRAYER The meeting began with prayer at 6:10 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines for Respectful Communication.

KATHY DAVIES, CONFERENCE MINISTER Kathy Davies, Conference Minister for Fraser and Westminster Presbyteries led a conversation and check-in with the Transitional Council
(a) One Year Check-In

The highlights and dreams shared at the congregational meeting was shared and reviewed.

Kathy had the following questions for reflection:

What is the work of the transitional council?

The Transitional Council looks at needed resources, financial responsibility and strategic direction of the church (fiduciary, strategic and generative). The Council sets the direction for the congregation and absorbs the voices, expressions and opinions of the congregation and responds and replies to them, as appropriate. We are trying a new model to support vision and mission as well as our core groups. The Council is the central grounding point for truth. The Council holds the fiduciary responsibility for, and acts in the best interest of the organization.

What are our strengths that we bring as a governance board? An openness for change and work outside our comfort level. The acceptance and respect for each other plus participating in activities together and getting to know each other. Keeping a positive and inspiring vibe. Some of our members are creative and inventive in exploring options and thinking outside of the box. We are a united front and all on the same page. We recognize and modify to help support where needed and embrace changes. We try to be flexible and adaptable.

Challenges or learning edges: Our roles as a governing body (especially for new members); communication; what is distinct about the work of this governing body; being visible and showing leadership and holding that work of governing. These are really the differences between technical and adaptive challenges in our church.

What is needed at governance/leadership level to support Jubilee in its continued ministry? Recognize the need and be able to act on it. Key priorities for the coming year include promoting the learning and service group to be active, and being more visible. Further, a continued presence in naming reality and holding /stating the truth.

(b). Ministry Profile

Kathy reminded us that the Ministry Profile Search report of the congregation revealed the need for a second ministry position. She asked us to reflect on that stated need and if it were still relevant and necessary.

Rev. Graham then spoke with us about the past year as a learning site and the presence of Marie Paul. He asked us to reflect on being a site for Lifelong Learning. As a Council, we expressed appreciation for the experience and a desire to continue being a site where education is core to our life together. Rev. Graham then shared that there is potential for a two-year Full-time Supervised Ministry Experience, requiring some of his time, and a Supervision Team from the church to help with supervising and meeting regularly with the intern. As this person is from the Royal Canadian Navy, they will continue to pay their salary, so there will be some cost to JUC but not be a salary cost. We will need approval as a training site and Rev. Graham as an approved supervisor.

MOTION: That the Transitional Council of JUC apply to be a supervised ministry site to begin on or after June 1, 2018.

Moved by: Ken Tunnicliffe **Seconded by:** Linda Wray **CARRIED**

MOTION: That the Transitional Council of JUC be open to a candidate from the Royal Canadian Navy.

Moved by: Sarah Coyne **Seconded by:** Debra Legge **CARRIED**

MOTION: To appoint a team of Debra Legge, Bill Medland and Rev. Graham Brownmiller, to review Ministry position descriptions of JUC

Moved by: Ken Tunnicliffe **Seconded by:** Lorna Gross **CARRIED**

Consent Agenda

- (a) That the Minutes of February 21, 2018 be adopted as distributed
- (b) that the Transitional Council of Jubilee Pastoral Charge requests of BC Conference that Randolph Bruce and Barbara Tunnicliffe be given permission to Solemnize Marriages.
- (c) That the Transitional Council of Jubilee Pastoral Charge consents to be a Sponsorship Agreement Holder for the application of the family of Rhama Mahmoud
- (d) That the Core Ministry Group Precis be received for information.

Motion: To accept the Consent Agenda item motions as presented.

Moved by: Sarah Coyne **Seconded by:** Linda Wray **CARRIED**

FINANCIAL REPORT

MOTION: To accept the Financial Report of March 2018 as presented.

Moved by: Linda Wray **Seconded by:** Debra Legge **CARRIED**

New Business

- (a) Congregational Meeting – The Council discussed the work of the Congregational Meeting and believe that everything went well; **ACTION:** Debra will create a display and flyers of the Dreams to be handed out.

(b) Rumble on Gray Proposal – The Council received a proposal for a Rumble on Gray event to be held on September 15. The Transitional Council approved this event. Suggestion to include the Myungsung and First United Methodist congregations.

MOTION: That Transitional Council of JUC supports the proposal of Rumble on Grey and the church will cover the cost to put on the event at the maximum of \$1,200. The breakdown of the profits will be decided at a later date.

Moved by: Sarah Coyne **Seconded by:** Linda Wray **CARRIED**

Abstention: Debra Legge

(c) On behalf of the Transitional Council many thanks were offered to Marie and wishes for all the best moving forward. We also received a card of thanks from Marie which Bill Medland will share to the congregation during Life & Work of the Church on Sunday.

(d) Information about United Fresh Start was distributed with the agenda, but we ran out of time for a conversation about it.

Meeting Adjourn Meeting was adjourned at 8:10 pm.

Next Meeting Wednesday , June 6, 2018 from 6:00 to 8:00 pm.

Bill Medland,-Chair

Debra Legge, Secretary

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Appendices

Consent Agenda Item Notes:

4.B. Rev. Graham has asked Randolph Bruce and Barb Tunnicliffe if they would be willing to be licensed to solemnize marriages on behalf of Jubilee United Church in the event that backup is needed. Carla Wilks, Dawn Purdy-Karkut, and Gary Begin have all been removed from our roster, and therefore there are no backup folk available in the event that it is needed. Randolph and Barb will only do weddings at my request and approval, and will follow our marriage policy. This needs to be passed by the Council before being forwarded to the Conference (via Kathy Davies).

4.C. An email prior to Easter was distributed asking if Jubilee would be willing to sponsor another Refugee family. This would be as a Sponsorship Agreement Holder, similar to how we sponsored the Mohammed family through WBUC; there is no money required from the congregation, and there are folks in place to do much of the 'support' work. The family already in Canada is working at raising the funds and completing paperwork so we are not yet at the stage to sign papers, but it would be helpful if the Council passed a motion to support the family. Then, when the paperwork is complete, it will be easy to move ahead.

CMG: Belonging

The Core Ministry Group: Belonging met on Saturday, February 17, 2018. There were 8 people present, including the Lead Minister; at the end of the gathering Kathy Prasad and Dave Ellis continued as the co-ordinators. The next meeting was set for June 23, 2018 at 9:30 am.

In our review of the work being done by the Belonging Core Ministry, a good portion of time was spent talking about the Connections Team organized by Barb Tunnicliffe and Dorothy Jeffrey. It was noted that many in the congregation don't know about this ministry and that Sunday feels the same, except that those who are new are being welcomed in a different way. It was generally agreed that the congregation does not need to know about the work of this team, as long as they are making connections for folks who are coming into the church; connections are being made and it is good and necessary.

Pastoral Care continues to happen though it was noted that Margaret had not done a lot during her son's illness and death. Others were good about visiting Brian and Joyce Bourke during Brian's illness, and Marie Paul made good visits with Irene Binion. Bev Shippam is feeling lost and would appreciate more connection from the congregation.

Family Matters is thriving, and we had good conversation about Family Matters not being for just those who have children, but for all in the congregation who want to get to know the families with children as well.

Fellowship has been running smoothly with a new schedule and instructions put together by Dave Ellis. Some suggestions were made about set up which Rev. Graham will communicate with Justin.

FunRaisers have submitted a list of events to the office for space booking.

Our community meals (not community lunch!) happen on a regular basis throughout the year and are appreciated by those who attend.

Transportation remains an issue, many members of the congregation feel left out from evening functions. We also spoke about how hard it is for folks to ask for help when they have been independent.

A conversation about "Announcements" and "Life and Work of the Church" was held as part of a larger conversation about communication. It is still being stated that people do not know who does

what, or where that info is. However, sometimes too much information means that people are not paying attention to receive it. It was suggested that those who are coordinating an event should share the information during worship so it is not just the Minister's voice being heard, but they need to let that desire be known before Sunday morning.

CMG: Worship

The Core Ministry Group: Worship met on Tuesday February 20, 2018. There were 6 people present, including the Lead Minister; at the end of the gathering Barb Tunnicliffe and Melissa White continued as the co-ordinators. The next meeting was set for June 9, 2018 at 9:30 am.

We began with a review of the Core Ministry Group and its priorities from the Stronger Together document. We reflected on the question "where have we met or come close to the mark."

In response we heard of gratitude: an openness to allow people to express what they desire, gratitude in prayers, expression of gratitude in conversation outside of worship. We heard of engagement of "pew-sitters" and of spiritual growth. We heard of lay participation in scheduling of new people who haven't done roles before and appreciate being asked to do something new. Some expression of excitement for the physical change in the chancel, even though it is small, and the continual pleasure of visual expression in worship. A desire was noted for new photos for the pillars in the church. It was expressed that the teaching liturgy in January was a great exploration and different way of worshipping.

There was not a big difference noticed in the music styles for contemporary and traditional services, but people like the hymn sing. Perhaps some different style of learning and teaching music can be incorporated.

Gratitude was expressed to Christina Burge for the beginning of the new style for scheduling and Dorothy Jeffrey will take it on after the end of its current schedule.

Folks would like to see the sign on Rumble changed more often and suggestions for signage sayings are being sought.

We will begin worshipping at 10:00 am for the summer beginning on July 1st.

The Core Ministry Group will write a policy regarding Life & Work of the Congregation (i.e., Announcements).

Our next gathering will be a vision and big picture gathering where we try to do one big annual planning with smaller working groups throughout the year. It will be a dreaming session and we will invite people to come.

CMG: Service

The Core Ministry Group: Service met on Saturday March 10, 2018. There were 4 people present, including the Lead Minister. We did not choose a coordinator nor set a next gathering date at this time.

A review of the Stronger Together priorities for the Service Core Ministry were reviewed, but a majority of our time was spent talking about Thrift Shop and Community Lunch; the two main activities of the Core Ministry at this time.

The Thrift Shop which has run for over 45 years have many faithful volunteers who do not attend the church. They recognize the importance of the work they do. Having the Thrift Shop open on

Thursdays during the day only means that working people cannot access it. There is some thought being put toward opening one evening or Saturday a month to encounter different people.

There will be a Customer Appreciation Day in June and the Volunteer Lunch will be held on June 21 - the Transitional Council pays for this, though Janet arranges it.

Justin will work on fixing or recreating a new sign for Thrift, and there seems to be some melding in the Thrift Shop as "Jubilee."

The Community Lunch continues 48 weeks a year, even though numbers have dropped drastically in moving from Sussex to Gray. There are a few new volunteers in the past two years, but not from the former South Burnaby congregation, the new volunteers are from the community.

The "staff" team has some issues amongst themselves and some dissension about how it is run; however, they have been faithful in their volunteer time for many years. Not very many people from the church community come to the lunch, and the 'staff' do not socialize with the clients; in both instances it feels as though there is a feeling that "that lunch is not for me" or some fear to come to it. Dorothy Jeffrey encouraged her bible study participants to attend the lunch before bible study which was great.

L'Arche Neighbours Helping Neighbours has been buying the food and are less likely to shop around for cheaper prices, so even though the numbers have gone down, the cost has not.

Some more volunteers to help with Cobbs' Bread pick up would be helpful, and delivering it to First United Church and Post 83.

The Thrift Shop will set aside socks and other items which may be useful for clients of the Community Lunch.

Sandwiches for First United continue twice a month, and some clarity regarding the payment for these outreach ministry needs to be obtained.

St. Michael's and Fairhaven are also labeled under CMG: Service and though there are some connections with members of the congregation, it is less a Jubilee United Church outreach to do things at either of those.

CMG: Learning

The Core Ministry Group: Learning met on Saturday, April 14th. There was only one person who joined me for the gathering, with a second joining us an hour in. We had some conversation, but no decisions were made to share.

Proposal Precis: Rumble on Gray

Event type: Joint fundraiser for Jubilee United Church and Lions Foundation

Proposed date: Saturday September 15th, 2018

Proposed time of the event: 11am to 3pm.

Organizers: Debra Smith Legge & Beau Bierhaus

Event details:

To host a fall fair with the purpose of providing a community event and fundraiser for both Jubilee United church and The Lions Foundation. (The percentage of which will be decided upon by the Transition Council)

The fair will include the following:

- Bazaar vendors (located in the main church hall):**
- Tea Room (Located in the hall):**
- Bake Sale / Cake Walk (located in the June Burritt room):**
- Garage Sale (Located in the basement of the hall):**
- Live Music (located on the stage of the hall & in the parking lot):**
- Outside Vendors (located in the parking lot):**
- Outside seating area (located in the parking lot):**
- Free kids craft tent (located in the parking lot):**
- Face painting (located in the kids craft tent):**
- Dessert tent (located in the parking lot);**
- Inflatable obstacle Course (located in the parking lot):**
- Local Photographer (located in the parking lot and around site):**
- Fire Truck / RCMP (Located in the alleyway):**
- St Johns Ambulance:**

Volunteers:

Total of 18 Additional volunteers required besides above mentioned groups.

Finances:

Estimated upfront cost to the church:

Upfront cost for the deserts	\$190
Upfront cost of the inflatable obstacle course	\$450 (church covering 50%)
Cost of the permit to close the alleyway	\$ To be confirmed*
Jubilee Staff T-shirt's (x50)	<u>Est \$300</u>
	\$940 (not including permit)

Estimated fundraising profit:

X3 food trucks	\$150	
Vendor tables	\$200	
Popcorn sales*	\$100	
Candy floss sales*		\$200
Face painting	\$50	
Tea room sales	\$200	
Bake sale / cake walk	\$200	
Donation cans**	\$100	
		\$1,200

**Designated people will be walking around the event with donation cans, including Debra and Beau.

Questions to Transitional Council:

- Approval of this proposal
- Council to decide on the percentage breakdown of the fundraising shared between Jubilee and The Lions Foundation.
- Approval of the Upfront costs including the estimated 50% fee for the inflatable obstacle course.
- Permission to include Justin's working hours to cover this event. Specifically the stocking and cleaning of the washrooms and general set up and cleaning.
- Approval for the church premises to be available for set up on the Friday (September 14th)