



MINUTES OF
JUBILEE UNITED CHURCH
The United Church of Canada

January 23, 2018
JUBILEE UNITED CHURCH
RUMBLE SITE, BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Bill Medland, Chair, Linda Wray, Ken Tunnicliffe, Debra Legge, the Rev. Graham Brownmiller, Lead Minister

Visitor: Marie Paul

Regrets: Lorna Gross, Elizabeth Baird and Karl Sturmanis

OPENING PRAYER The meeting began with prayer at 6:00 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines.

Biblical Reflection Proverbs 8 - read by Rev. Graham Brownmiller

Minutes Motion: To accept the Minutes of November 23, 2017 as circulated.
Moved by: Ken Tunnicliffe **Seconded by:** Linda Wray
CARRIED

TREASURER'S REPORT a. Financial Report - End of 2017 Financial Report showed Net Income \$328,000; Expenses \$344,000. Deficit of \$16,000 (this does not include the bequest received and the development proceeds from the Sussex site)
BUDGET b. Budget 2018 - This is still evolving. Linda will report by email as to the Trustees recommendations.

MOTION: To accept the Financial Report as circulated
Moved by: Linda Wray **Seconded by:** Ken Tunnicliffe
CARRIED

BUSINESS ARISING: a. **Angel's Playhouse:** - Update on the conversation with the Coordinator of this program led us to extend the end of our agreement to June 2018. This has been communicated to her.

b. **Time Capsule:** Tabled to next meeting. **ACTION:** Lorna Gross and Debra Legge

ADMINISTRATION WORKING GROUP a. Priorities - see attached. Priorities need to be made and a number of queries to be followed up on regarding service for maintenance. **ACTION:** Ken Tunnicliffe

New Business

a. **The five year plan** - Council agreed that they did not want to create a 5-year plan, however it would be important to do some work with the congregation about our present and future. How does the Council name and move forward the vision and mission of Jubilee United Church, naming and holding objectives and principles such as fluidity and flexibility. Council members were encouraged to review the priorities outlined by SBUC at the 2016 annual meeting and the Stronger Together document; these will help us create a framework to begin the conversation at the Annual Congregational Meeting.

b. **Congregational meeting** - This meeting will be held on February 25. Nominations required for one position on Council and one Trustee. The governance document lays out the positions and what they entail.

Motion to Adjourn

Meeting was adjourned at 8:14 pm.

Next Meeting

Wednesday, February 21, 2018 at 6:00 pm

Bill Medland, Chair

Debra Legge, Secretary

JUC – Rumble Site Physical Plant Priorities

Comments from Don Morse & Ken Tunnicliffe

- 1) Accessibility – hall – make use of Rick H grant. Ken has a contact (Stephan) who is an architect and may be willing to provide some accessibility concepts. Also, Graham was going to approach Patrick who is the architect for the new church to see if he would be willing pro bono. We suggested allocating \$1000.00 for conceptual help with this. In addition, if we get help with the hall issue we will see what he might suggest for the sanctuary.
- 2) Hall lighting – lighting in the upper hall has at times been called inadequate and has become unreliable on one or two circuits. Replacement lighting on a dropdown basis is a possible solution. One of the Scout leaders and parent is an electrician who has provided assistance to us previously. Ken T will check with him for advice.
- 3) Hall circulating fans – potentially leaking – these may need some replacements parts but not urgently since the leak is minimal. If we go ahead with lighting replacement we will need either scaffolding or a mechanical lift. This work could be done at this time.
- 4) Hall – dispose grills – these large commercial grills are rarely used, are cumbersome and occupy valuable space. Try to dispose via Craig's list. Also, we have a surplus of particle board folding tables which are very heavy. Try to dispose of these at the same time.
- 5) Church – service contracts – Terms of any service agreements and a list of service providers should be compiled/reviewed.
- 6) Security system – Part of the review in 6
- 7) Furnace reliability – also part of review in 6 -
- 8) Sanctuary overhaul – Progress on modifications has stalled with the chancel looking pretty sad. The choir pews are gone (relocated) but the area is still cluttered.
- 9) Allocation of office space - we (JUC) may need more office space to the possible exclusion of other users
- 10) Passage hardware- Exterior doors (both hall and church) require major maintenance/ upgrades
- 11) Outside-Large tree trimming – large tree at the corner of Gray and lane has branches overhanging power lines. Also looks in need of serious trimming. Check with Hydro/City arborist?
- 12) Outside – lighting is sporadic and intermittent – should be checked by electrician (6)

User Relations

- 1) Agreements Ken T has drawn up and dispersed UOF agreements effective Jan/2018 Including small fee increases. Responses have been mixed.
- 2) Security – Keys for most doors, both exterior and interior, have been organized but holders of keys (particularly exterior with security code) are not identified in any organized way.
- 3) Contacts - List of UOF contacts responsible for their group (phone and email)