



MINUTES OF
JUBILEE UNITED CHURCH
The United Church of Canada

October 4, 2017
JUBILEE UNITED CHURCH
RUMBLE SITE, BURNABY, BRITISH COLUMBIA

Vision: Together we are Called by God to be One by

Mission: Living Faith - Knowing Love - Voicing Hope

Ministry Priorities: Worship | Belonging | Service | Learning

Values: Honest Respectful Relationships | Joy, Laughter, Fun, Hospitality
Inclusiveness | Adaptability | Worship

PRESENT: Carla Wilks, Bill Medland, co-chairs, Linda Wray, Elizabeth Baird, Lorna Gross,
Ken Tunnicliffe, Debra Legge, the Rev. Graham Brownmiller, Lead Minister

Visitor: Marie Paul

Regrets: Linda Wray, Karl Sturmanis

OPENING PRAYER The meeting began with prayer at 6:04 pm.

RESPECTFUL COMMUNICATION GUIDELINES Council members reviewed and agreed to follow the Guidelines.

BIBLICAL REFLECTION Led by Carla Wilks

Minutes Motion: To accept the Minutes of June 21, 2017 as circulated.
Moved by: Debra Legge **Seconded by:** Elizabeth Baird
CARRIED

Business Arising (a) Justin Harvey, our new Caretaker, is working out well. We are pleased with the relationship he has developed with members of the community with whom he interacts.

(b) The cost of the Downstairs/Montessori Bathroom was \$2,651.26 (our cost \$1,325.63).

(c) It did not work out to sell the Sussex Sign to The Standard Witness Church. Unfortunately, the company hired by Townline to do the salvage work donated it to the church, as the church approached them after declining to purchase it.

**TREASURER'S
REPORT
BUDGET**

Page one of the Treasurer's report shows the revenue and expenses up to the end of August. Unfortunately revenues are not as high as budgeted and expenses are higher than budgeted. We are now at 67% of the year.

Revenue

Envelopes are only at 56%

Long term interest will be realized at the end of the year

Rentals on Sussex - we received \$13,825 more than budgeted

Having said all that, revenue is on budget at 67%

Expenses

Fixed administrative expenses are at 77% which is 10% over budget

Fixed facility expenses are at 81% - building repair & maintenance is over budget with boiler repairs and repaving the laneway

Payroll should be on budget at the end of the year

Ministry & music expense is under budget

Outreach is a little under budget

Page two of the Treasurer's Report shows a summary of our bank accounts and funds which total \$349,078.

On a positive note, we have received the second half of the bequest from the estate of Cathy Roxburgh in the amount of \$36,000. We received the first half last year and it was invested in the Endowment Fund.

The Trustees have initiated a transfer of the Jumpstart Account (\$175,000) to the Connor, Clark & Lunn investment.

Budget prep needs to begin. Core Ministry Groups will be assessing their needs at their meetings over the next months.

**Administration
Working Group:**

The Administration Working Group will be reviewing the contracts for all user groups before the end of October.

Ministers' Report

(a) A list of names was presented for consideration for removal from the roll (as per the policy we passed in February, 2017). Re-admittance to the roll requires a request, in writing, to the Council.

Motion: To remove the attached list of names from the roll of Jubilee United Church.

Moved by: Elizabeth Baird

Seconded by: Debra Legge

CARRIED

(b) The Sussex Site has been demolished and as soon as an excavation permit is issued by the City of Burnaby, Townline will commence.

(c) We have been awarded \$20,000 by the Rick Hansen Foundation to do some remedial work on accessibility (the ramp and the bathrooms in the hall). We have until September, 2018 to have the work completed.

MOTION: To accept all the reports as presented

Moved by: Ken Tunnicliffe

Seconded by: Carla Wilks

CARRIED

New Business (a)The Transitional Council will begin work on a 5-year plan, which will include conversations with the congregation. Some of the items to consider: continuing to create a sustainable future, how we are using our reserves with no turn around, maintaining the vision and ensuring that the work is happening in the core groups, what does Membership mean to Jubilee United Church?

This will be an item on future agenda to come up with a plan to complete a five year plan by the first Sunday after Labour Day 2018. One priority is to get the Service and Learning core groups up and running. Both have met once with only 3 people each that showed up, though quorum is 5 people.

(b) Children at worship - what is the council's stand about children in worship, as there have been complaints about the children being loud or helping out during worship. The Worship Core Group is asked to put this on their agenda; perhaps a Family Matters gathering could also talk about this topic.

Adjournment Meeting be adjourned at 7:57 pm.

Next Meeting Tuesday, November 28, 2017 at 6:00 pm

Bill Medland and Carla Wilks, Co-Chairs

Debra Legge, Secretary